



COUNTY OF YOLO

Health and Human Services Agency

Community Services Action Board

Minutes

Date & Time: August 10, 2021 from 4:30 p.m. to 6:00 p.m.

Location: <https://yolocounty.zoom.us/j/92546545596>
Meeting ID: 925 4654 5596
Dial by your location
+1 669 900 6833 US (San Jose)

Organizer: Yolo County Health and Human Services Agency

Contact: Ian Evans: (530) 666-8297

Members Present: Isaac Blackstock, Maria Elena Alvillar, Andy Brothers, Greta Eoff, Irma Rodriguez

Members Excused: Bill Pride, Fran Maguire, Roz Stone, Maria Chairez, Vincent Olvera (presence not able to be confirmed via Zoom video, audio, or chat)

HHSA Staff Present: Anisa Vallejo, Rachel Ladd, Ian Evans

Public Guests: None

The meeting was brought to order at 4:40 p.m. by Isaac Blackstock. A quorum was unable to be established with only five voting members able to be confirmed as present.

1. Pledge of Allegiance, Introductions and Community Updates

Isaac Blackstock led members in the pledge of allegiance.

2. Introductions and Community Updates

- Isaac Blackstock – District 1 Representative; CSAB chair – YCH did their first National Night Out event in two years, and it was a great community event with masking and social distancing compliance by attendees.
- Maria Elena Alvillar – Low-Income Representative – No updates.
- Andy Brothers – District 2 Representative – Sutter Health has mandated all their staff to be vaccinated for COVID-19.

- Greta Eoff- District 5 Representative – No updates.
- Vincent Olvera – Community-Based Organization Representative – No updates.
- Irma Rodriguez – Community-Based Organization Representative – No updates.
- Anisa Vallejo – HHSa Program Coordinator – Board Staff. No updates.
- Ian Evans – HHSa Branch Director – Board Staff. COVID vaccination requirements are increasing in different settings such as health clinics. Project Roomkey (PRK) update: The City of Woodland ended their PRK program on 06/30/2021, and the City of Davis plans to end their PRK program on 08/31/2021. PRK will continue in the City of West Sacramento for the time being. Transition plans are being created for PRK clients including housing programs and motel placements for individuals needing to quarantine.
- Rachel Ladd- Administrative Services Analyst – Board Staff. No updates.

3. Public Comments – None.

4. Approval of 8/10/2021 Agenda – item moved forward to 09/14/2021 meeting, as a quorum of voting members was unable to be established.

5. Approval of 7/13/21 Minutes - item moved forward to 09/14/2021 meeting, as a quorum of voting members was unable to be established.

6. Request for Proposals (RFP) Update- Anisa Vallejo.

- The RFP was sent to the County’s procurement department and is scheduled to be released on 8/21/21. On 8/31/21, a pre-proposal conference (not mandatory) will be held to give an overview of CSBG funding and eligible activities to interested providers and applicants. The deadline for written comments and questions is 09/10/2021. The deadline for applications is 9/30/21. The award will be given in October, with anticipated subcontract start dates of January 1, 2022.

7. 2020 Regular CSBG Discretionary Funds Update- Rachel Ladd.

- The Discretionary funds of \$32,000 were used for Project Roomkey expenses and were reported as fully expended on the 2020 close-out letter recently received from CSD.

8. 2020 CSBG CARES Annual Report Update- Rachel Ladd.

- The 2020 CSBG CARES Annual Report was recently submitted and approved by CSD. There were no CARES expenditures reported for 2020 as subrecipient contracts were still in the process of being fully executed. The majority of CARES expenses are anticipated to be reported in 2021.
- Performance Measure data for CSBG CARES will be requested soon and reported at a later meeting.

9. CSBG Performance Measure Report- Q2- Rachel Ladd.

- The Quarter 2 Performance Measure Reports for the City of Davis, STEAC, and Yolo County Children’s Alliance (including Q1 and Q2 for YCCA’s regular 2021 CSBG Discretionary funds) were presented (attached).

10. Discussion Follow-Up: Transition to In-Person Meetings- Anisa Vallejo.

- In-person meetings are currently on hold due to the recent increase in COVID-19 cases and related guidance.
- Anisa will report back when the County makes in-person meeting an option again.
- In the meantime, CSAB will continue to meet virtually via Zoom.

11. Adjourn

The meeting was adjourned at 5:25 p.m. by Isaac Blackstock.