



COUNTY OF YOLO

Health and Human Services Agency

Community Services Action Board

Minutes

Date & Time: October 12, 2021 from 4:30 p.m. to 6:00 p.m.

Location: <https://yolocounty.zoom.us/j/92546545596>

Meeting ID: 925 4654 5596

Dial by your location
+1 669 900 6833 US (San Jose)

Organizer: Yolo County Health and Human Services Agency

Contact: Ian Evans: (530) 666-8297

Members Present: Isaac Blackstock, Maria Elena Alvillar, Greta Eoff, Irma Rodriguez, Fran Maguire, Roz Stone, Andy Brothers

Members Excused: Bill Pride, Vincent Olvera

HHSA Staff Present: Anisa Vallejo, Rachel Ladd

Public Guests: None

The meeting was brought to order at 4:30 p.m. by Isaac Blackstock. A quorum was established with seven voting members able to be confirmed as present.

1. Pledge of Allegiance, Introductions and Community Updates

Isaac Blackstock led members in the pledge of allegiance.

2. Introductions and Community Updates

- Isaac Blackstock – District 1 Representative; CSAB chair – Yolo County Housing is looking to see what booster vaccines are available.
- Maria Elena Alvillar – Low-Income Representative – No updates.
- Andy Brothers – District 2 Representative – Sutter Health has a vaccine mandate in place for all employees with high compliance.
- Greta Eoff- District 5 Representative – No updates.

- Irma Rodriguez – Community-Based Organization Representative – No updates.
- Fran Maguire – Low-Income Representative – No updates.
- Roz Stone- Community-Based Organization Representative – No updates.
- Anisa Vallejo – HHS Program Coordinator – Board Staff. No updates.
- Rachel Ladd- Administrative Services Analyst – Board Staff. No updates.

3. Public Comments – None.

4. Approval of 10/12/2021 Agenda.

The 10/12/2021 agenda was reviewed and approved with one request to change the order of agenda items to move action item 10 to action item 8 address all action items first in order to meet quorum and maximize Board Member participation in voting.

Motion: Irma Rodriguez

Second: Greta Eoff

Ayes: Unanimous

Nays: None

Abstentions: None

5. Approval of 8/10/21 Minutes.

The 8/10/21 minutes were reviewed and approved.

Motion: Andy Brothers

Second: Irma Rodriguez

Ayes: Unanimous

Nays: None

Abstentions: None

6. Approval of 7/13/21 Minutes.

The 7/13/21 minutes were reviewed and approved.

Motion: Fran Maguire

Second: Isaac Blackstock

Ayes: Unanimous

Nays: None

Abstentions: None

7. Approval of Remote Meetings- Anisa Vallejo.

- Review of Yolo County Health Officer order for remote meetings for Yolo County and required wording.

Authorization of remote (teleconference/videoconference) meetings by finding, pursuant to Assembly Bill 361, that local officials continue to recommend measures to promote social

distancing as a result of the COVID-19 pandemic, as well as approval of required language to be posted at CSAB remote meetings was approved.

Motion: Irma Rodriguez

Second: Greta Eoff

Ayes: Unanimous

Nays: None

Abstentions: None

8. Discussion on Additional CSBG Funding- Anisa Vallejo

- The 2021 CSBG Regular Increase was received in the total amount of \$2,059.00.
- Staff recommendation to allow HHSA to retain the increase for either PRK costs, or to allocate to direct to client funding for move-in/rental assistance/direct deposits needs prior to 5/31/22.

It was approved to allow HHSA to retain the 2021 CSBG Regular Increase in the total amount of \$2,059.00 for direct to client assistance.

Motion: Irma Rodriguez

Second: Greta Eoff

Ayes: Unanimous

Nays: None

Abstentions: None

9. Board Vacancy Update: Vice Chair Position- Anisa Vallejo

- Maria Chairez resigned from CSAB due to family issues at the beginning of September and her position is currently available.
- The County is recruiting CSAB members through the Clerk of the Board, however, there are currently no applicants.

Andy Brothers volunteered and was nominated for the position of Vice Chair of CSAB.

Motion: Irma Rodriguez

Second: Fran Maguire

Ayes: Unanimous

Nays: None

Abstentions: None

10. Request for Proposals (RFP) Update- Anisa Vallejo

- Pre-proposal conference was held earlier in October.
- Deadline for proposals is October 29th at 3:00 p.m.
- Anticipated contract start date is 1/1/2022
- Request for CSAB members to serve on the RFP evaluation team. Irma Rodriguez and Fran Maguire volunteered for this.

- An email with additional information will be sent out after the final information is confirmed by the procurement department.

11. CSBG Performance Measure Report- Q2- Rachel Ladd.

- The Quarter 1 and Quarter 2 Performance Measure Reports for Fourth & Hope and Davis Community Meals and Housing were presented (attached).

12. Adjourn

The meeting was adjourned at 5:21 p.m. by Isaac Blackstock.