



# COUNTY OF YOLO

Health and Human Services Agency

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Community Services Action Board

## *Minutes*

**Date & Time:** November 9, 2021 from 4:30 p.m. to 6:00 p.m.

**Location:** <https://yolocounty.zoom.us/j/92546545596>

Meeting ID: 925 4654 5596

Dial by your location  
+1 669 900 6833 US (San Jose)

**Organizer:** Yolo County Health and Human Services Agency

**Contact:** Ian Evans: (530) 666-8297

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**Members Present:** Isaac Blackstock, Maria Elena Alvillar, Irma Rodriguez, Fran Maguire, Roz Stone, Andy Brothers

**Members Excused:** Greta Eoff, Vincent Olvera

**HHSA Staff Present:** Ian Evans, Anisa Vallejo, Rachel Ladd

**Public Guests:** None

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The meeting was brought to order at 4:35 p.m. by Isaac Blackstock. A quorum was established with six voting members confirmed as present.

### **1. Pledge of Allegiance, Introductions and Community Updates**

Isaac Blackstock led members in the pledge of allegiance.

### **2. Introductions and Community Updates**

- Isaac Blackstock – District 1 Representative; CSAB chair – HHSA is having COVID vaccine booster clinics which is a good supplement to medical providers.
- Maria Elena Alvillar – Low-Income Representative – No updates.
- Andy Brothers – District 2 Representative – will be getting the COVID vaccine booster in the coming week.

- Irma Rodriguez – Community-Based Organization Representative – Received COVID vaccine booster shot.
- Fran Maguire – Low-Income Representative – No updates.
- Roz Stone- Community-Based Organization Representative – No updates.
- Anisa Vallejo – HHS Program Coordinator – Board Staff. No updates.
- Rachel Ladd- Administrative Services Analyst – Board Staff. No updates.
- Ian Evans- HHS Branch Director – Board Staff. Received COVID vaccine booster shot.

**3. Public Comments – None.**

**4. Approval of 11/9/2021 Agenda.**

The 11/9/2021 agenda was reviewed and approved.

**Motion:** Andy Brothers

**Second:** Irma Rodriguez

**Ayes:** Unanimous

**Nays:** None

**Abstentions:** None

**5. Approval of 10/12/21 Minutes.**

The 10/12/21 minutes were reviewed and approved.

**Motion:** Irma Rodriguez

**Second:** Fran Maguire

**Ayes:** Unanimous

**Nays:** None

**Abstentions:** None

**6. Approval of Remote Meetings- Anisa Vallejo.**

ACTION REQUIRED: Renew authorization for remote (teleconference/videoconference) meetings by finding, pursuant to Assembly Bill 361, that (a) the COVID-19 pandemic state of emergency is ongoing, and (b) local officials continue to recommend measures to promote social distancing.

**Motion:** Irma Rodriguez

**Second:** Isaac Blackstock

**Ayes:** Unanimous

**Nays:** None

**Abstentions:** None

**7. Request for Proposals (RFP) Update- Anisa Vallejo**

- Review of 2022 CSBG proposal funding recommendation, including summary of RFP solicitation process, the 2022 CSBG RFP which included proposals from Fourth and

Hope (score: 91.33%) and Yolo County Children's Alliance (score: 98.66%), funding allocation breakdown, and recommendations to fund both proposals in full.

- Discussion of lack of providers who applied for the 2022 CSBG funding. There are many other funding opportunities with longer expenditure deadlines that are currently available to community partners.
- An option to increase the award amounts to YCCA and Fourth and Hope is available, however, this may mean an adjustment to the scope of service will be needed depending on how the providers would use the additional funds.
- The additional funds can also be used for HHSA's direct to client assistance which can be used in versatile ways.
- If a client is in need of direct to client funds, Anisa Vallejo or Nadia Waggener with Yolo County HHSA can assist in processing the request.
- An additional RFP would be needed to allocate the CSBG funds to another program such as Project Roomkey. HHSA could use direct-to-client dollars toward Project Roomkey if the additional funds were given to HHSA.
- CSAB agreed for the remaining \$72,808 in the allocation to be used for HHSA direct to client assistance.

The 2022 CSBG Proposal Funding Recommendation, including the remaining \$72,808 to be used for HHSA direct to client assistance, was approved.

**Motion:** Fran Maguire

**Second:** Irma Rodriguez

**Ayes:** Unanimous

**Nays:** None

**Abstentions:** None

**8. CSBG Performance Measure Report- Q3- Rachel Ladd.**

- The Quarter 3 Performance Measure Reports for City of Davis and STEAC were presented (attached).

**9. CSBG CARES Performance Measure Report- Q1-Q3- Rachel Ladd.**

- The Quarter 1 - Quarter 3 CSBG CARES Performance Measure Reports for STEAC and Yolo County Children's Alliance were presented (attached).

**10. Adjourn**

The meeting was adjourned at 5:28 p.m. by Isaac Blackstock.

- Thank you to Bill Pride whose resignation from the CSAB Board was received today.
- CSAB is greatly in need of additional Board Members as there are currently many vacancies, and it has been difficult to recruit new Board members during the pandemic.
- Thank you to staff and the RFP evaluation team for the work on evaluating the RFP proposals.