



COUNTY OF YOLO

Health and Human Services Agency

Community Services Action Board

Minutes

Date & Time: January 11, 2022 from 4:30 p.m. to 6:00 p.m.

Location: <https://yolocounty.zoom.us/j/92546545596>

Meeting ID: 925 4654 5596

Dial by your location
+1 669 900 6833 US (San Jose)

Organizer: Yolo County Health and Human Services Agency

Contact: Ian Evans: (530) 666-8297

Members Present: Isaac Blackstock, Andy Brothers, Maria Elena Alvillar, Irma Rodriguez, Fran Maguire, Roz Stone.

Members Excused: Vincent Olvera, Greta Eoff.

HHSA Staff Present: Anisa Vallejo, Rachel Ladd

Public Guests: None.

The meeting was brought to order at 4:32 p.m. by Isaac Blackstock. A quorum was established with five voting members confirmed as present.

1. Pledge of Allegiance, Introductions and Community Updates

Isaac Blackstock led members in the pledge of allegiance.

2. Introductions and Community Updates

- Isaac Blackstock – District 1 Representative; CSAB chair – No updates. Yolo County Housing is continuing to work to keep clients and staff as safe as possible.
- Maria Elena Alvillar – Low-Income Representative – No updates.
- Andy Brothers – District 2 Representative – The Omicron variant of COVID is causing a struggle with staffing at Sutter, as it is highly contagious.
- Irma Rodriguez – Community-Based Organization Representative – No updates.

- Fran Maguire – Low-Income Representative – No updates.
- Roz Stone- Community-Based Organization Representative – No updates, but wondering when in-person meetings and provider presentations will resume.
- Anisa Vallejo – HHSA Program Coordinator – Board Staff. We will resume in-person meetings when the Yolo County Health Officer provides guidance that it is safe to do so. Project Roomkey continues in the city of West Sacramento, and the cities of Woodland and Davis are placing clients for quarantine isolation stays as needed. COVID cases have increased recently resulting in greater need for hotel isolation stays.
- Rachel Ladd- Administrative Services Analyst – Board Staff. No updates.

3. Public Comments – None.

4. Approval of 1/11/2022 Agenda.

The 1/11/2022 agenda was reviewed and approved.

Motion: Irma Rodriguez

Second: Andy Brothers

Ayes: Unanimous

Nays: None

Abstentions: None

5. Approval of 11/9/21 Minutes.

The 11/9/21 minutes were reviewed and approved.

Motion: Andy Brothers

Second: Isaac Blackstock

Ayes: Unanimous

Nays: None

Abstentions: None

6. Approval of Remote Meetings- Anisa Vallejo.

ACTION REQUIRED: Renew authorization for remote (teleconference/videoconference) meetings by finding, pursuant to Assembly Bill 361, that (a) the COVID-19 pandemic state of emergency is ongoing, and (b) local officials continue to recommend measures to promote social distancing.

Motion: Fran Rodriguez

Second: Irma Rodriguez

Ayes: Unanimous

Nays: None

Abstentions: None

7. Budget Update- Anisa Vallejo.

- The provider subcontracts for the 2022 CSBG subrecipient agreements have been executed.
- The amount of 2022 CSBG funds to go to direct client assistance has changes slightly and is now \$81,926.00.
- The change occurred as a result of adding in staffing costs that were mistakenly left out when the budget calculations were first made.

Funding - \$302,667

Provider	Amount
YCCA	\$100,000
Fourth & Hope	\$53,539
Direct to Client - HHSA	\$81,926
Staffing	\$30,882
Administrative (12%)	\$36,320
Subtotal	\$302,667

8. 2021 Direct Client Assistance Update- Rachel Ladd.

- The 2021 Direct Client funds were spent down to within \$300 of the \$41,144.00 total allotment.
- The 2021 regular increase has an expenditure deadline of 05/31/2022 and has started being spent down on client motel stays.
- The 2021 Direct Client funds were used for a variety of reasons including back rent/eviction prevention, security deposit/first month's rent for clients transitioning into housing, board and care rent for Public Guardian conservatees who have no income, past due mortgage, client phone bills, emergency veterinary services for client service animals, motel stays for temporary shelter, Thanksgiving meals for PRK clients, client car repairs, and non-COVID-related isolation hotel stays.
- The funds made an impact in client lives by providing payment for shelter and necessities.

9. CSBG Performance Measure Report- Q3- Rachel Ladd.

- The Quarter 3 Performance Measure Reports for Yolo County Children's Alliance and Fourth and Hope were presented (attached).

10. CSBG CARES Performance Measure Report- Q1-Q3- Rachel Ladd.

- The Quarter 1 - Quarter 3 CSBG CARES Performance Measure Reports for Fourth and Hope and Davis Community Meals and Housing were presented (attached).

11. Adjourn

The meeting was adjourned at 5:28 p.m. by Isaac Blackstock.