



COUNTY OF YOLO

Health and Human Services Agency

Community Services Action Board

Minutes

Date & Time: August 16, 2022 from 4:30 p.m. to 6:00 p.m.

Location: Zoom: <https://yolocounty.zoom.us/j/89611237712>
Meeting ID: 896 1123 7712
Dial by your location: +1 408 638 0968 US (San Jose)

Organizer: Yolo County Health and Human Services Agency

Contact: Ian Evans: (530) 666-8297

Members Present: Fran Maguire, Roz Stone, Irma Rodriguez, Andy Brothers, Greta Eoff.

Members Excused: Isaac Blackstock, Maria Elena Avillar, Vincent Olvera.

HHS Staff Present: Anisa Vallejo, Rachel Ladd.

Public Guests: None

The meeting was brought to order at 4:41 p.m. by Greta Eoff. A quorum was established with five voting members confirmed as present.

1. Pledge of Allegiance, Introductions and Community Updates

Greta Eoff led members in the pledge of allegiance.

2. Introductions and Community Updates

- Andy Brothers – District 2 Representative – No updates.
- Fran Maguire – Low-Income Representative – No updates.
- Roz Stone – Community-Based Organization Representative – Assisting with meal preparation at Fourth and Hope. Fourth and Hope is experiencing kitchen staff turnover.
- Greta Eoff – District 5 Representative – No updates.
- Irma Rodriguez – Community-Based Organization Representative – Currently acting as interim dean of Woodland Community College, which is experiencing an increase in enrollment and is also starting a soccer program.

- Anisa Vallejo – HHS Program Coordinator – Board Staff. Mercy Housing in West Sacramento has opened an 85-unit permanent supportive housing project which is currently full and provides case management and supportive services for residents.
- Rachel Ladd- Administrative Services Analyst – Board Staff. No updates.

3. Public Comments – None.

4. Approval of 8/16/2022 Agenda.

The 8/16/22 agenda was reviewed and approved, with one correction to the next meeting date- the next meeting will be held on October 11, 2022 at 4:30 p.m. via Zoom.

Motion: Irma Rodriguez

Second: Roz Stone

Ayes: Unanimous

Nays: None

Abstentions: None

5. Approval of 7/26/22 Minutes.

The 7/26/22 minutes were reviewed and approved.

Motion: Fran Maguire

Second: Irma Rodriguez

Ayes: Unanimous

Nays: None

Abstentions: None

6. Approval of Remote Meetings- Anisa Vallejo.

ACTION REQUIRED: Renew authorization for remote (teleconference/videoconference) meetings by finding, pursuant to Assembly Bill 361, that (a) the COVID-19 pandemic state of emergency is ongoing, and (b) local officials continue to recommend measures to promote social distancing.

Motion: Roz Stone

Second: Fran Maguire

Ayes: Unanimous

Nays: None

Abstentions: None

7. Bylaws Language Update- Anisa Vallejo.

- Per CSD monitoring findings, clarification is needed that CSAB Board Members who are low-income representatives are not appointed by the Yolo County Board of Supervisors and are instead selected by a democratic process.
- When there is a vacancy for low-income representatives, a press release is issued and applications are accepted and reviewed by the CSAB Board, who select candidates and

make a recommendation to the Yolo County Board of Supervisors for CSAB Board Member appointment.

The bylaws language update was reviewed and approved in order to comply with 2022 CSBG monitoring findings.

Motion: Irma Rodriguez

Second: Fran Maguire

Ayes: Unanimous

Nays: None

Abstentions: None

8. CSBG Performance Measure Reports- 2022 Q2- Rachel Ladd.

- The 2022 Quarter 2 Performance Measure Reports for Fourth and Hope and Yolo County Children's Alliance were presented (attached).

9. Long Range Planning- Rachel Ladd and Anisa Vallejo.

- Items for long range planning were reviewed and discussed, including revising the bylaws to add more inclusive language, working on the 2023 Community Action Plan, addressing CSAB Board recruitment efforts, and reviewing a calendar of Organizational Standards items planned to be presented throughout the next year.
- Additional items suggested for long range planning include clarification on RBA performance measures reporting, to separate out program goals versus direct client outcomes, as well as additional information on the demographic breakdown of participants served by CSBG subcontractors, with special attention to justice, equity, diversity, and inclusion.
- Anisa Vallejo will follow up with Yolo County HHSA Performance Management staff for further clarification on possible separation of program and client outcome goals.
- In the RFP for the 2023 Community Action Plan, requirements to report on justice, equity, diversity and inclusion for client served can be included.

10. Adjourn

The meeting was adjourned at 5:27 p.m. by Greta Eoff. The next meeting will be October 11, 2022 at 4:30 p.m.