



COUNTY OF YOLO

Health and Human Services Agency

Community Services Action Board

Minutes

Date & Time: October 11, 2022 from 4:30 p.m. to 6:00 p.m.

Location: Zoom: <https://yolocounty.zoom.us/j/89611237712>
Meeting ID: 896 1123 7712
Dial by your location: +1 408 638 0968 US (San Jose)

Organizer: Yolo County Health and Human Services Agency

Contact: Ian Evans: (530) 666-8297

Members Present: Fran Maguire, Roz Stone, Andy Brothers, Irma Rodriguez.

Members Excused: Isaac Blackstock, Maria Elena Avillar, Vincent Olvera, Greta Eoff.

HHSA Staff Present: Anisa Vallejo, Rachel Ladd.

Public Guests: None

The meeting was brought to order at 4:35 p.m. by Andy Brothers. A quorum was unable to be established with only four voting members confirmed as present.

- **Pledge of Allegiance, Introductions and Community Updates**

Andy Brothers led members in the pledge of allegiance.

- **Introductions and Community Updates**

- Andy Brothers – District 2 Representative – No updates. Recently got both flu and COVID booster vaccines and received mail in ballot for the upcoming elections.
- Fran Maguire – Low-Income Representative – No updates.
- Roz Stone – Community-Based Organization Representative – The tiny homes in Woodland are almost ready for individuals to move in.
- Irma Rodriguez – Community-Based Organization Representative – No updates.
- Anisa Vallejo – HHSA Program Coordinator – Board Staff. The Yolo County Commission to Address Homelessness has decided on funding allocations for HHAP Round 3 funds, which

will be distributed to programs in each of the three major jurisdictions as well as a mobile haircut program for individuals experiencing homelessness. The County is also working on an application for HHAP Round 4 as well as HHIP in coordination with partnership Health Plan of CA, which includes an allocation of \$6M in homeless services funding.

- Rachel Ladd – Administrative Services Analyst – Board Staff. No updates.

- **Public Comments – None.**

- **Approval of 10/11/2022 Agenda.**

The 10/11/22 agenda was reviewed and approved, with two amendments to add items for the Board to review and vote on the additional 2022 CSBG Discretionary allocation that was recently received, as well as review and approval of the final CSAB Bylaws language update needed in order to bring the bylaws into compliance with CSD monitoring findings.

Motion: Roz Stone

Second: Fran Maguire

Ayes: Unanimous

Nays: None

Abstentions: None

- **Approval of 8/16/22 Minutes.**

The 8/16/22 minutes were reviewed and approved.

Motion: Roz Stone

Second: Fran Maguire

Ayes: Unanimous

Nays: None

Abstentions: None

- **Approval of Remote Meetings- Anisa Vallejo.**

ACTION REQUIRED: Renew authorization for remote (teleconference/videoconference) meetings by finding, pursuant to Assembly Bill 361, that (a) the COVID-19 pandemic state of emergency is ongoing, and (b) local officials continue to recommend measures to promote social distancing.

Motion: Fran Maguire

Second: Andy Brothers

Ayes: Unanimous

Nays: None

Abstentions: None

- Anisa Vallejo will follow up with Yolo County Counsel to determine how long remote meetings will occur, as well as whether hybrid in person/remote meetings will be an option under the Brown Act moving forward and bring an update to the next meeting.

- **CSBG CARES Performance Measure Reports and Contract Close-Out- Rachel Ladd.**
 - The final CSBG CARES Performance Measure Report for the City of Davis, Davis Community Meals & Housing, Fourth & Hope, STEAC, and Yolo County Children’s Alliance were presented (attached).
- **Bylaws Language Update- Anisa Vallejo.**
 - Per CSD monitoring findings, clarification is needed that CSAB Board Members who are low-income representatives are not appointed by the Yolo County Board of Supervisors and are instead selected by a democratic process.
 - When there is a vacancy for low-income representatives, a press release is issued and applications are accepted and reviewed by the CSAB Board, who select candidates and make a recommendation to the Yolo County Board of Supervisors for CSAB Board Member appointment.
 - The bylaws language update was previously voted on and approved at the 8/16/22 CSAB meeting, however, one additional edit was received from CSD to remove an additional section of language as shown below:

Five members shall consist of representatives of low-income persons who reside in Yolo County ~~and are appointed by the Board of Supervisors~~. When there is a low-income vacancy, a press release will announce such vacancy and invite those who would be interested in representing the low-income residents of Yolo County on the CSAB to submit an application. ~~If there are more applicants than vacancies,~~ nominees will then be chosen through a democratic selection process, which is defined as a methodology reflecting the choice(s) of the people. Examples of a democratic selection process include, but are not

The bylaws language update was reviewed and approved as presented in order to comply with 2022 CSBG monitoring findings.

Motion: Irma Rodriguez

Second: Roz Stone

Ayes: Unanimous

Nays: None

Abstentions: None

- **Additional 2022 CSBG Discretionary Funding- Anisa Vallejo.**
 - Yolo County received an additional \$3,098 in 2022 CSBG Discretionary funding.
 - Staff recommendation is to allocate the funds to HHSA to be used for direct client assistance.
 - Staff will complete the necessary contract amendment to the 2022 CSBG standard agreement, along with the required deliverables associated with the additional funding.

It was approved for the additional \$3,098 in 2022 CSBG Discretionary funding to be allocated to HHSA for direct client assistance.

Motion: Roz Stone

Second: Irma Rodriguez

Ayes: Unanimous

Nays: None

Abstentions: None

- **Adjourn**

The meeting was adjourned at 5:20 p.m. by Andy Brothers. The next meeting will be November 8, 2022 at 4:30 p.m.

DRAFT