



COUNTY OF YOLO

Health and Human Services Agency

Community Services Action Board

Minutes

Date & Time: January 10, 2023 4:30 p.m. to 6:00 p.m.

Location: Zoom: <https://yolocounty.zoom.us/j/81591969457>
Meeting ID: 815 9196 9457
One tap mobile:
+16699006833,,81591969457# US (San Jose)
+14086380968,,81591969457# US (San Jose)

Organizer: Yolo County Health and Human Services Agency

Contact: Anisa Vallejo: (530) 661-2629

Members Present: Fran Maguire, Andy Brothers, Irma Rodriguez, Greta Eoff

Members Excused: Isaac Blackstock, Maria Elena Alvillar, Vincent Olvera, Roz Stone

HHSA Staff Present: Anisa Vallejo, Jacob Baker, Diana Ponce

Public Guests:

The meeting was brought to order at 4:40 p.m. by Andy Brothers.

- **Pledge of Allegiance, Introductions and Community Updates**
Andy Brothers led members in the pledge of allegiance.
- **Introductions and Community Updates**
 - Andy Brothers – District 2 Representative – No updates.
 - Fran Maguire – Low-Income Representative – No updates.
 - Roz Stone – Community-Based Organization Representative – No updates.
 - Irma Rodriguez – Community-Based Organization Representative – No updates.
 - Anisa Vallejo – HHSA Manager I – Board Staff – Anisa provided “storm” updates:

- Yolo County HHSA ensured that the 30 clients helped through our Emergent Needs/Direct to Client Funding were secured in indoor shelters through the storms.
- 15 temporary beds added in dining rooms from Empower Yolo and CommuniCare.
- Davis continues to run congregate and non-congregate winter shelters via Davis Community Meals and Housing and City of Davis' Motel 6, as well as operating Davis Respite Center.
- West Sacramento opened city hall for winter respite and charging outlet accessibility, Homekey site Rodeway Inn has removed guest restrictions to allow for extra respite.
- West Sacramento ridesharing service VIA offering free rides to local fire station.

▪ **Public Comments – None.**

▪ **Approval of 1/10/2023 Agenda- Anisa Vallejo**

The 1/10/23 agenda was reviewed and approved.

Motion: Irma Rodriguez

Second: Greta Eoff

Ayes: Unanimous

Nays: None

Abstentions: None

▪ **Approval of 11/08/2022 Minutes- Anisa Vallejo**

The 11/08/22 minutes were reviewed and approved.

Motion: Greta Eoff

Second: Irma Rodriguez

Ayes: Unanimous

Nays: None

Abstentions: None

▪ **Approval of Remote Meetings- Anisa Vallejo**

ACTION REQUIRED: Renew authorization for remote (teleconference/videoconference) meetings by finding, pursuant to Assembly Bill 361, that (a) the COVID-19 pandemic state of emergency is ongoing, and (b) local officials continue to recommend measures to promote social distancing.

Motion: Andy Brothers

Second: Greta Eoff

Ayes: Unanimous

Nays: None

Abstentions: None

▪ **Board Member Term End Date: Anisa Vallejo:**

- Irma and Fran never got paperwork concerning term date thus Anisa is going to email her contact to see if we can reinstate their membership.

- **CSBG 2023 Contract Update: Anisa Vallejo:**
 - Total: \$391,080.00
 - YCCA: \$100,000.00
 - Fourth & Hope: \$53,539.00
 - Direct to client: \$140,992.00
 - Staffing: \$49,620.00
 - Administrative: \$46,929.00

- **Approval of 2023 Budget & Funding Allocation- Anisa Vallejo**
 - After reviewing the new budget allocation proposal, board members voted to approve the decision.

Motion: Greta Eoff

Second: Irma Rodriguez

Ayes: Unanimous

Nays: None

Abstentions: None

- **2023/24 Community Action Plan (CAP): Anisa Vallejo:**
 - Anisa asks meeting attendees if they are interested in volunteering for the CAP Subcommittee. Volunteers Include: Irma Rodriguez, Greta Eoff, Andy Brothers.

- **Approval of CAP Timeline- Anisa Vallejo**

Motion: Irma Rodriguez

Second: Greta Eoff

Ayes: Unanimous

Nays: None

Abstentions: None

- **2022 Direct Client Assistance Update: Jacob Baker:**
 - CSBG Direct to Client funding has been spent down to within \$16,500 of the total allocation for 2022.
 - \$73,000.00 has been used for direct to client purposes including motel stays, transportation to medical appointments, grocery, basic necessities, etc.

- **Adjourn**

The meeting was adjourned at 5:29 p.m. by Andy Brothers. The next meeting will be February 14th, 2023 at 4:30 p.m.