



COUNTY OF YOLO

Health and Human Services Agency

Community Services Action Board

Minutes

Date & Time: February 14, 2023 4:30 p.m. to 6:00 p.m.

Location: Zoom: <https://yolocounty.zoom.us/j/81591969457>
 Meeting ID: 815 9196 9457
 One tap mobile:
 +16699006833,,81591969457# US (San Jose)
 +14086380968,,81591969457# US (San Jose)

Organizer: Yolo County Health and Human Services Agency

Contact: Anisa Vallejo: (530) 661-2629

Members Attended		
Board Members Present:	Present	Absent
Maria Elena Alvilar – Low-income Representative		X
Isaac Blackstock – District 1 Representative		X
Andy Brothers – District 2 Representative	X	
Greta Eoff – District 5 Representative		X
Fran Maguire – Low-income Representative	X	
Vincent Olvera – Low-income/Veterans Representative	X	
Irma Rodriguez – Private Sector Representative	X	
Roz Stone – Private Sector Representative	X	
Board Staff Present:		
Jacob Baker – Yolo HHSA Analyst	X	
Kerrie Covert – Yolo HHSA Program Coordinator	X	
Diana Ponce – Yolo HHSA Analyst	X	
Anisa Vallejo – Yolo HHSA Manger I	X	

The meeting was brought to order at 4:40 p.m. by Andy Brothers.

1. Pledge of Allegiance, Introductions and Community Updates: Andy Brothers

- Andy Brothers welcomes attendees with a happy Valentine’s Day, led members in the pledge of allegiance, and led introductions of board members and staff.

2. Introductions and Community Updates: Andy Brothers

- **Andy Brothers – District 2 Representative:**
No updates.
- **Fran Maguire – Low-Income Representative:**
No updates.

- **Roz Stone – Community-Based Organization Representative:**
Provided an update about the Tiny Homes on East Beamer opened by Fourth and Hope which is now housing 60 individuals.
- **Irma Rodriguez – Community-Based Organization Representative:**
Offered a question to staff about a shelter program specifically for Spanish speakers and suggested a presentation for a future meeting. Irma also provided an update about community partners investigating the possibility of Woodland Community College leaving the Yuba College district and joining the Los Rios Community College district. This will ensure all local community college students are served by the closest and most convenient college district.
- **Vincent Olvera – Low-Income/Veterans Representative:**
No updates.
- **Anisa Vallejo – HHS Manager I – Board Staff:**
Provided an update on Paul’s Place in Davis which recently had its grand opening. This is a 3-story building offering emergency shelter, temporary housing, and permanent supportive housing with a plan to begin taking in residents in April.

3. **Public Comments** – Vincent Olvera stated that for Presidents’ Day the American Legion will be putting up flags on Main Street in Woodland, CA to celebrate Presidents’ Day holiday.

4. **Approval of 2/14/2023 Agenda: Andy Brothers**

- ACTION REQUIRED: The 2/14/23 agenda was reviewed and approved.

Motion	Roz Stone
Second	Irma Rodriguez
Ayes	Unanimous
Nays	None
Abstention(s)	None

5. **Approval of 1/10/2023 Minutes: Andy Brothers**

- ACTION REQUIRED: The 1/10/23 minutes were reviewed and approved.

Motion	Irma Rodriguez
Second	Fran Maguire
Ayes	Unanimous
Nays	None
Abstention(s)	None

6. **Approval of Remote Meetings: Jacob Baker**

- ACTION REQUIRED: Renew authorization for remote (teleconference/videoconference) meetings by finding, pursuant to Assembly Bill 361, that (a) the COVID-19 pandemic state of emergency is ongoing, and (b) local officials continue to recommend measures to promote social distancing.

Motion	Irma Rodriguez
Second	Fran Maguire
Ayes	Unanimous
Nays	None
Abstention(s)	None

- Jacob Baker announces that we will be going in-person for CSAB meetings beginning in March of 2023. Irma Rodriguez asks if there is a possibility of continuing hybrid meetings. Jacob replies that although you can join the meeting via zoom, you must also be willing to send in the address from which you will be joining the meeting as a requirement of the California Brown Act.

7. Board Member Term End Date: Jacob Baker

- Irma Rodriguez and Fran Maguire never received information or paperwork concerning term date, however, Jacob Baker did reassure the board members that Anisa Vallejo has reached out to representative from District 4 Office, Jim Provenza’s office to coordinate the reinstatement of expired board members.
- Andy Brothers asked a simpler question, “are the board terms 2 years?”. Jacob replies that we do not have this information at the time but will follow up with the reinstatement process to get more information on the matter.

8. CSBG Performance Measure Report – Q4: Jacob Baker

i. Yolo County Children’s Alliance (YCCA):

- Jacob Baker presented Performance Measure data for quarter four (October, November, December of 2022) for YCCA,
- Irma Rodriguez posed a question about the *Income* category of performance measure reporting for YCCA, looking to clarify the meaning of “unduplicated individuals” whether it is per month or on an annual basis. Kerrie Covert explains that “unduplicated individuals” refers to the number of individuals counted per month compared to the following month. Irma Rodriguez asked a second question about requesting clarification on reasons why the providers (YCCA) are not reaching their established goals. Anisa Vallejo offered an explanation to clarify as to why the providers may not be reaching the goals, citing lack of available housing, and reminds Irma Rodriguez that Jacob Baker will follow up with the providers to get their input.

ii. Fourth & Hope (Yolo Wayfarer Center):

- Jacob Baker presented Performance Measure data for quarter four (October, November, December of 2022) for Fourth & Hope.

9. CSBG Organizational Standards 7.7: Jacob Baker

- Whistleblower Policy: The department provides a copy of any existing local government whistle-blower policy to members of the tripartite board/advisory body at the time of orientation.

10. CSAB Press Release for New Board Member(s): Jacob Baker

- Jacob Baker discussed future plans to distribute a press release to recruit board members for Yolo County Community Services Action Board and presented a draft copy of the press release to board members. This item was mainly to inform the board that we will be recruiting new members to fill vacant board seats in accordance with CSAB policy.

11. Long Range Planning / CAP Timeline overview: Jacob Baker

- Board members reviewed upcoming events for CSAB’s Community Action Plan (CAP) using the CAP Timeline, to ensure we are fulfilling actions steps required by the CSAB state guidelines.
- ACTION REQUIRED: Combined approval of *Low-income Needs Survey* and *Community Engagement Plan*.

Ayes	Unanimous
Nays	None
Abstention(s)	None

- A draft press release for CSAB Public Forums/Tabling Events/Survey Solicitation was presented to the board for review. To encourage survey participation and community input, we will be posting a press release asking community members to join us at local food distribution gatherings to take the survey and offer input on services/offerings that are important to them.

Adjourn 6:00 p.m.: Andy Brothers

- Next Meeting: Tuesday – March 14th, 2023 from 4:30p.m.-6:00p.m.