



COUNTY OF YOLO

Health and Human Services Agency

Community Services Action Board

Minutes

Date & Time: June 13th, 2023, 4:30 p.m. to 6:00 p.m.

Location: Yolo County HHSA
137 N Cottonwood, Woodland, CA, 95695

Organizer: Yolo County Health and Human Services Agency

Contact: Anisa Vallejo: (530) 661-2629

Members Attended		
Board Members Present:	Present	Absent
Maria Elena Alvillar – Low-income Representative		X
Isaac Blackstock – District 1 Representative		X
Andy Brothers – District 2 Representative	x via zoom	
Lisa Cruz – District 3 Representative	x	
Greta Eoff – District 5 Representative		X
Vincent Olvera – Low-income/Veterans Representative		X
Irma Rodriguez – Private Sector Representative	x	
Roz Stone – Private Sector Representative	x	
Cecilia Zaragoza – Low Income Representative		X
Board Staff Present:		
Jacob Baker – Yolo HHSA Analyst		X
Kerrie Covert – Yolo HHSA Program Coordinator	x	
Duncan McMartin – Yolo HHSA Analyst	x	
Anisa Vallejo – Yolo HHSA Manger I	x	
Members of Public/Providers Present:		
Jan Judson – Make It Happen	x	
John Margolis – Make It Happen	x	
Bonnie Corralejo – Public, W Sacramento	x	
Sherrie Beckley – Public, W Sacramento	x	

The meeting was brought to order at 4:35 p.m. by Anisa Vallejo

- 1. Pledge of Allegiance, Introductions and Community Updates: Anisa Vallejo**
 - Anisa Vallejo welcomed attendees, led members in the pledge of allegiance, and led introductions of board members and staff.
- 2. Introductions and Community Updates: Anisa Vallejo**

- Isaac Blackstock – District 1 Representative: Absent
- Andy Brothers – District 2 Representative: via Zoom I am the Vice Chair.
- Lisa Cruz – District 3 Representative:
- Greta Eoff – District 5 Representative: Absent.
- Maria Elena Alvillar – Low- income Representative: Absent.
- Vincent Olvera – Low-Income/Veterans Representative: Absent.
- Roz Stone – Community-Based Organization Representative:
- Irma Rodriguez – Community-Based Organization Representative:
- Anisa Vallejo – HHS Manager I – Board Staff.
- Jacob Baker – HHS Analyst – Board Staff: Absent
- Duncan McMartin – HHS Analyst – Board Staff:
- Kerrie Covert – HHS Program Coordinator:
- Jan Judson – Board for non-profit for Make It Happen working with youth transitioning from foster care.
- John Margolis – Representative from Make It Happen
- Bonnie Corralejo – Public member from W Sacramento, and here about the low-income plan and finding information out.
- Sherrie Beckley – Public Member from W Sacramento

3. Public Comments: A member of the public asked whether there will be low-income housing information available. They were informed we were discussing the CAP plan and that it did not contain housing specific opportunities. There was a discussion explaining some resources and connections that could help her connect with different housing opportunities.

4. Approval of the 6/13/23 Agenda was postponed due to a lack of a quorum

5. Approval of the 2/14/23 minutes was postponed due to a lack of a quorum

6. Approval of the 4/11/23 minutes was postponed due to a lack of a quorum

7. Approval of the 5/9/23 minutes was postponed due to a lack of a quorum

8. CAP/CNA: Anisa Vallejo

- An overview of the CAP/CNA process was presented including timelines, survey distribution, historical data, and demographics. Items that emerged as funding priorities for the community were housing, employment, emergency services, and employment. The CAP/CNA is a requirement to receive State grants, and providers receiving funding must address funding priorities. The CAP/CNA also includes how we choose providers and the boards involvement in that process. Part of the process includes a Public Hearing which will be part of this meeting.
- A representative from Make It Happen asked a question on timelines. The response included that the CAP/CNA is due June 30th to the State, then takes a few meetings to establish providers and allocations, and contracts are executed Jan 1st 2024. Providers must submit quarterly reports on their outcome measures.
- The Public Hearing was announced open at 4.45 pm.

- A representative from Make It Happen commented that they work with foster youth who are transitioning to housing and are a very high risk and have different housing needs.

9. Q1 Performance Measure Report: Anisa Vallejo

- An overview of the Performance Measures Report for YCCA was presented. Highlights included the actual performance versus the performance goal. Questions were asked on the types of services provided and how many clients were served, if most were placed in Yolo County, and are outcomes defined. Responses included most were placed in Yolo County, outcome measures are defined as part of the process, and that we would follow up on types of services provided and number of clients served.

10. Consumer Perception Report: Anisa Vallejo

- A short presentation was given on the Consumer Perception Report in relation to CSBG Organizational Standard 1.3 and the 2022 Survey Results. This included an explanation of the standards, feedback from clients and customers, demographics, and trends and averages of responses. In general, the feedback from consumers was positive and did not highlight any major concerns or issues. A question was asked about where the standards come from and was clarified they come from the State and required for funding.

11. Board Minimization Recommendation: Anisa Vallejo

- The board was presented with information about the current make up of the CSAB Board and difficulties with attendance and having a quorum. There was a discussion on various options to reduce the number of board seats including reducing the number of community members and district representatives serving on a rotating basis. HHSA staff will investigate some options and follow up.

12. CSBG Regular Funds Increase: Anisa Vallejo

- The board was presented with information on additional CSBG funds in the amount of \$3,721.00. After a short discussion the board recommended that the funds would be split proportionally between the current two providers.

13. Public Hearing Closure

- The public hearing was announced closed at 5.45 pm.

14. Review and Approve CAP: Anisa Vallejo

- A recommendation was made and accepted by the Board to accept the CAP, and HHSA staff will move forward with the process.

15. Adjournment: Meeting was adjourned at 5.55 pm