



COUNTY OF YOLO

Health and Human Services Agency

Community Services Action Board

Minutes

Date & Time: August 8, 2023 4:30 p.m. to 6:00 p.m.

Location: Yolo County HHSA
500 Jefferson Blvd, West Sacramento CA 95605

Organizer: Yolo County Health and Human Services Agency

Contact: Kerrie Covert (530) 908-3977

Members Attended		
Board Members Present:	Present	Absent
Maria Elena Alvillar – Low-income Representative		X
Isaac Blackstock – District 1 Representative		X
Andy Brothers – District 2 Representative	X	
Lisa Cruz – District 3 Representative		X
Greta Eoff – District 5 Representative		X
Vincent Olvera – Low-income/Veterans Representative		X
Irma Rodriguez – Community Organization Representative	X	
Roz Stone – Low-Income Representative	X	
Cecilia Zaragoza – Low Income Representative	X	
Aiden Ledbetter – District 4 Representative	X	
Board Staff Present:		
Jacob Baker – Yolo HHSA Analyst	X	
Kerrie Covert – Yolo HHSA Manager I	X	
Duncan McMartin – Yolo HHSA Analyst	X	
Diana Ponce – Yolo HHSA Associate Analyst	X	
Members of Public/Providers Present:		
Oliver Snow – Assistant Deputy Supervisor, District 4	X	
Jocelyn Lopez – Potential Low-Income Representative	X	
Christy Correa - Public	X	

The meeting was brought to order at 4:35 p.m. by Andy Brothers

1. Pledge of Allegiance, Introductions and Community Updates: Andy Brothers

- Andy Brothers welcomed attendees, led members in the pledge of allegiance, and led introductions of board members and staff.

2. Introductions and Community Updates: Andy Brothers

- Isaac Blackstock – District 1 Representative: Absent
- Andy Brothers – District 2 Representative: No updates.
- Aiden Ledbetter – District 4 Representative: No updates.
- Lisa Cruz – District 3 Representative: Absent
- Greta Eoff – District 5 Representative: Absent
- Maria Elena Alvillar – Low- income Representative: Absent
- Vincent Olvera – Low-Income/Veterans Representative: Absent
- Roz Stone – Low-Income Representative: No updates.
- Cecilia Zaragoza – Low-Income Representative: No updates.
- Irma Rodriguez – Community Organization Representative: No updates.
- Jacob Baker – HHS Analyst – Board Staff: No updates.
- Diana Ponce – HHS Analyst – Board Staff: No updates.
- Duncan McMartin – HHS Analyst – Board Staff: No updates.
- Kerrie Covert – HHS Program Manager: No updates.
- Oliver Snow – Assistant Deputy Supervisor, District 4: No updates.
- Jocelyn Lopez – Potential Low-Income Representative: No updates.
- Christy Correa – Public: No updates.

3. Public Comments: Christy Correa stated she was recently appointed to a Mental Health Board in District 5 and she looking to get our by-laws in action and work more with members in the community.

4. Approval of the 8/8/23 Agenda was approved.

Motion: Aiden Ledbetter

Second: Irma Rodriguez

Ayes: Unanimous

Nays: None

Abstentions: Maria Elena Alvillar, Isaac Blackstock, Lisa Cruz, Greta Eoff, Vincent Olvera

5. Approval of the 2/14/23, 4/11/23, 5/9/23, and 6/13/23 minutes was approved.

Motion: Andy Brothers

Second: Irma Rodriguez

Ayes: Unanimous

Nays: None

Abstentions: Maria Elena Alvillar, Isaac Blackstock, Lisa Cruz, Greta Eoff, Vincent Olvera

6. 2023 Q2 Performance Measure Report – Jacob Baker

- An overview of the Q2 Performance Measure for Yolo County Children’s Alliance was presented. Highlights include exceeding their annual goal of individuals receiving housing related case management, individuals receiving housing resources and referrals, and increasing individuals’ monthly income. In addition, they have exceeded their goal having individuals housed in less than 120 day and are 3/8ths of the way to their annual goal of 96 individuals being permanently housed. Questions were asked regarding timeliness of housing placement between quarters and why

they were varied-different numbers of clients each quarter; were clients duplicated in measure 3.2-Yes; For measure 3.3 does this total income include cash benefits— Measure 3.3 It is for all non-cash benefits Community Member asked about participants served and the goal being 24, but the actual served in the first quarter was 40 and they exceeded the goal so there isn't an ability to serve more and how is it factored and if there is a waiting list.—Yes there is a waitlist and the providers use coordinated entry, therefore when a spot opens up, more individuals are served. Community member asks if there was a rubric that is being used in terms of the equity factor for case management currently the ViSpdat is used but the local CoC has data subcommittees that are analyzing different tools to use in lieu of the ViSpdat. There was a recommendation by a community member to get the duplicated and unduplicated data to compare and separate the data for each quarter from providers.

- Q2 Performance Measure for Fourth and Hope was presented. Highlights include: 2 participants away from meeting their annual goal of participants served, served 41,600 meals, 16 participants have exited to stable housing, 2 participants have increased their income, they have exceeded their annual goal for participants accessing primary care and mental health services, while the goal for average length of stay is less than 90 days in this review period the average time is 229 days, the goal of inputting data into HMIS within 5 days was 100% achieved, the goal for client cases to case manager is exceeded (20:1); and 2 participants away from meeting their annual goal of 250 participants engaging in ongoing services. Questions were asked: Is there a way to compare clients from last year to see their progress and it would be useful on having the provider adding facility details because they have the Fourth and Hope emergency shelter and they have some limitations on who can stay there, and their Walter's House is a different structure

7. Request for Proposals (RFP) Update

- Jacob will be emailing out the RFP and has made it clear what changes/updates have been made for their review. Right now, they are working with the procurement department to get the RFP updated and finalized. CSAB members will be the evaluation panel and have a scoring sheet to review the RFP's. Kerrie mentioned that is they need support to use the system online, they can reach us to assist them if needed.

8. Board Vacancy Update

- Jacob announced the following updates: Irma is now considered a Community Organization Representative; Roz is now moved to a Low-Income Representative. Jacob introduced Jocelyn to the Board who is a potential Low-Income Representative. Andy led the Board on voting, and it was unanimous, and Jocelyn is now officially a member of the Board. Jacob also mentioned we have inactive member that we are looking to remove. Vincent Olvera was removed with a unanimous decision. Roz brought up that Maria Elena Alvillar is in a nursing home

and can't serve anymore. Roz led the Board on voting, and it was unanimous to removing her from the Board.

- 9. Adjournment:** Meeting was adjourned at 5:41pm by Andy Brothers
- Next Meeting: Tuesday – September 12th, 2023, from 4:30pm – 6:00pm in Yolo County HHSA – Woodland.