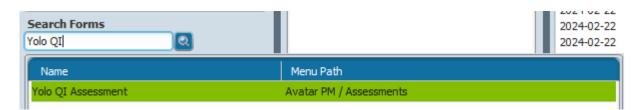


Yolo QI Assessment

The purpose of this desk reference is to provide guidance on how to complete the Yolo QI Assessment form.

Menu Path

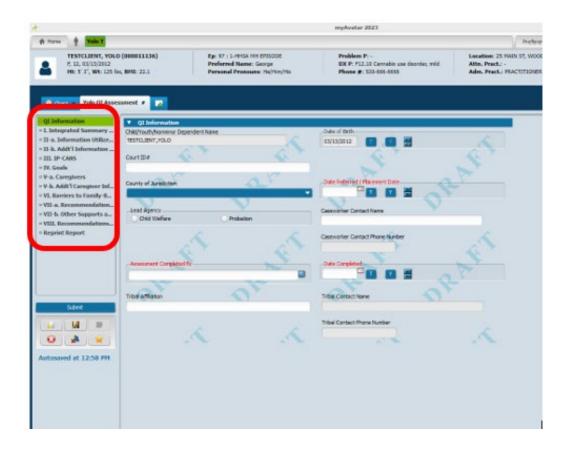
Avatar PM > Assessments > Yolo QI Assessment or enter "Yolo QI Assessment" in the Search Forms field.



Details

- 1. All fields highlighted "Red" are required; the form cannot be submitted until completed.
- 2. All non-required fields should be reviewed and completed when applicable.
- 3. The form contains a total of 13 tabs that can be navigated by clicking on items within the panel on the upper left of the form.

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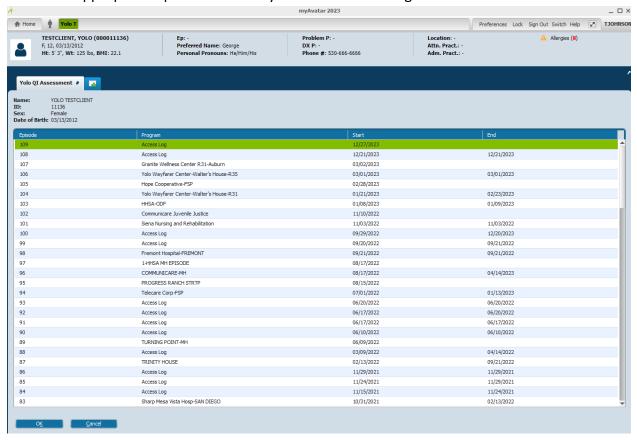


Steps

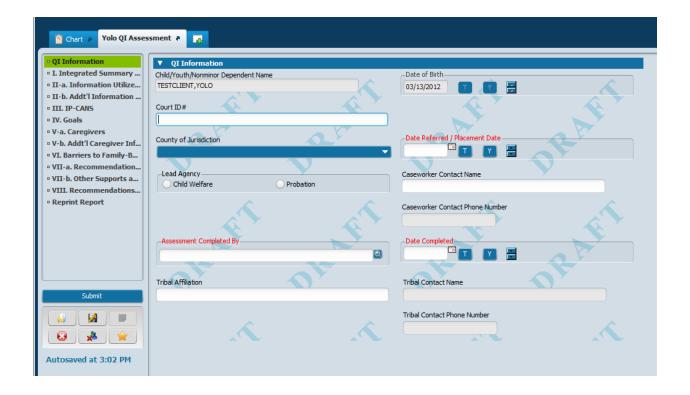
> Open the Yolo QI Assessment form and enter the medical record number or client's last name, first name in the 'Select Client' pop up.



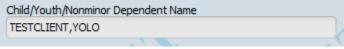
> Select the appropriate episode in which you will be submitting the form.



QI Information tab



1. The "Child/Youth/Nonminor Dependent Name" field will autofill based on client selection upon opening the form.



2. The "Date of Birth" field will autofill based on client selection upon opening the form.



3. In the "Court ID#" field, enter text if applicable.



4. In the "County of Jurisdiction" drop-down, make the appropriate selection.



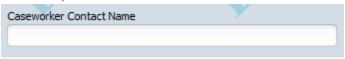
5. In the "Date Referred / Placement Date" enter date. Click "T" for today or "Y" for yesterday if applicable.



6. In the "Lead Agency" field, make the appropriate selection.



7. In the "Caseworker Contact Name" field, enter text in LASTNAME, FIRSTNAME format. If a name is entered in this field, it will make item 8 below a mandatory field. If this field is left blank, item 8 below will remain disabled.



8. In the "Caseworker Contact Phone Number" field, enter phone number. NOTE: if item 7 above is left blank, this field will stay disabled.



9. In the "Assessment Completed By" field enter the assessors name as LASTNAME, FIRSTNAME or Practitioner ID#.



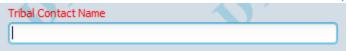
10. In the "Date Completed" field, enter date. Click "T" for today or "Y' for yesterday if applicable.



11. In the "Tribal Affiliation" field, enter text if applicable. If no text is entered, item 12 below will remain disabled.



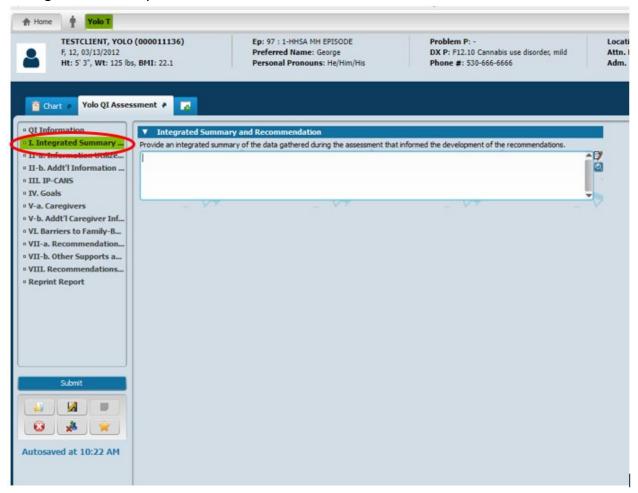
12. In the "Tribal Contact Name" field, enter text as LASTNAME,FIRSTNAME if applicable. NOTE: if item 11 above is left blank, this field will stay disabled.



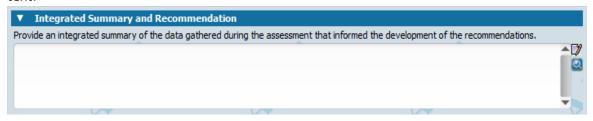
13. In the "Tribal Contact Phone Number" field, enter phone number. NOTE: If items 11 and 12 above are left blank, this field will remain disabled.



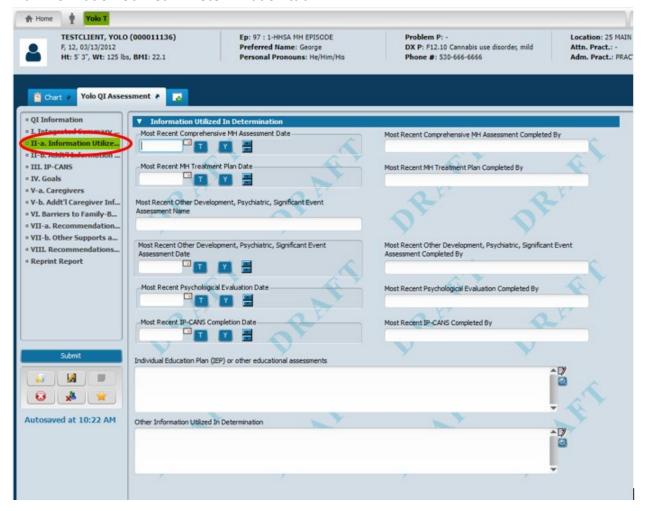
> I. Integrated Summary and Recommendation tab



1. In the "Provide an integrated summary of the data gathered during the assessment that informed the development of the recommendations" field, enter text.



II-a. Information Utilized in Determination tab



1. In the "Most Recent Comprehensive MH Assessment Date" field, enter date. Click "T" for today or "Y" for yesterday if applicable.



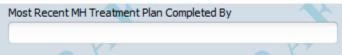
2. In the "Most Recent Comprehensive MH Assessment Completed By" field, enter name as LASTNAME, FIRSTNAME.

Most Recent Comprehensive MH Assessment Completed By	

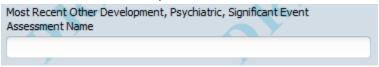
3. In the "Most Recent MH Treatment Plan Date" field, enter date. Click "T" for today or "Y" for yesterday if applicable.



4. In the "Most Recent MH Treatment Plan completed By" field, enter name as LASTNAME, FIRSTNAME.



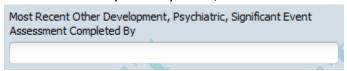
5. In the "Most Recent Other Development, Psychiatric, Significant Event Assessment Name" field, enter text.



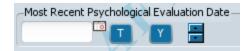
6. In the "Most Recent Other Development, Psychiatric, Significant Event Assessment Date" field, enter date. Click "T" for today or "Y" for yesterday if applicable.



7. In the "Most Recent Other Development, Psychiatric, Significant Event Assessment Completed By" field, enter name as LASTNAME, FIRSTNAME.



8. In the "Most Recent Psychological Evaluation Date" field, enter date. Click "T" for today or "Y" for yesterday if applicable.



9. In the "Most Recent Psychological Evaluation Completed By" field, enter name as LASTNAME, FIRSTNAME. Comprehensive MH Assessment Completed By" field, enter name as LASTNAME, FIRSTNAME.



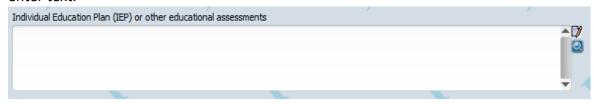
10. In the "Most Recent IP-CANS Completion Date" field, enter date. Click "T" for today or "Y" for yesterday if applicable.



11. In the "Most Recent IP-CANS Completed By" field, enter name as LASTNAME, FIRSTNAME.



12. In the "Individual Education Plan (IEP) or other educational assessments" field, enter text.

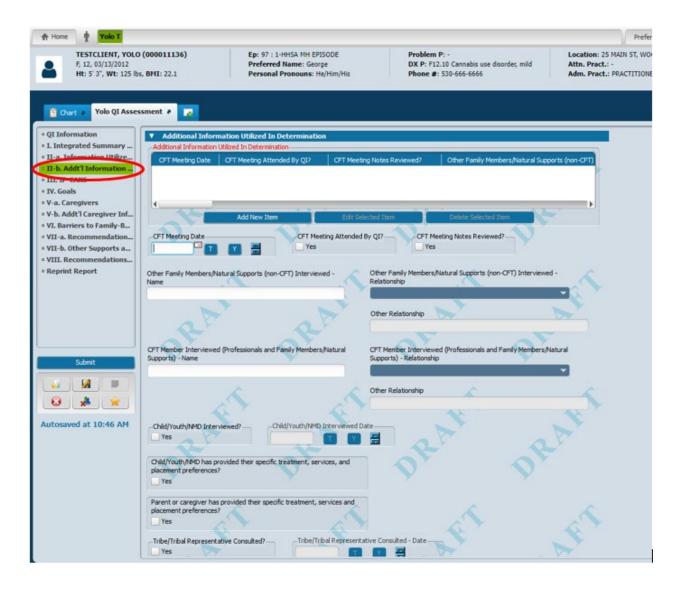


13. In the "Other Information Utilized in Determination" field, enter text.



> II-b. Additional Information Utilized in Determination tab

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1. In the "Additional Information Utilized In Determination" table, click the Add New Item button.



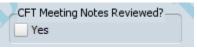
2. In "CFT Meeting Date" field, enter date. Click "T" for today or "Y" for yesterday if applicable.



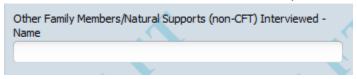
3. In the "CFT Meeting Attended By QI?" field, click the Yes check box if applicable. If the box is checked in error it can be clicked on again to uncheck.

CFT Meeti	ng Attended By QI?—
Yes	

4. In the "CFT Meeting Notes Reviewed?" field, click the Yes check box if applicable. If the box is checked in error it can be clicked on again to uncheck.



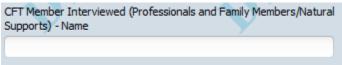
5. In the "Other Family Members/Natural Supports (non-CFT) Interviewed – Name" field, enter name as LASTNAME, FIRSTNAME if applicable. NOTE: If name is entered, item 6 below becomes a mandatory field.



6. In the "Other Family Members/Natural Supports (non-CFT) Interviewed – Relationship" field, make the appropriate selection. NOTE: this field will be disabled if no name is entered into the field item 5 above.

Other Family Members/Natural Supports (non-CFT) Interviewed - Relationship	
	┰

7. In the "CFT Member Interviewed (Professionals and Family Members/Natural Supports) – Name" field, enter name as LASTNAME, FIRSTNAME if applicable. NOTE: if name is entered, item 8 below becomes a mandatory field.



8. In the "CFT Member Interviewed (Professionals and Family Members/Nautral Supports) – Relationship" field, make the appropriate selection. NOTE: this field will be disabled if no name is entered into the field in item 7 above.

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NOTE: If 'Other' is selected from the dropdown, the "Other Relationship" field becomes mandatory. Whichever risk rating is selected, a pop up will display instruction to confirm that the selection matches the guidance.

9. In the "Child/Youth/NMD Interviewed?" field, click the Yes check box if applicable. If the box is checked in error, it can be clicked on again to uncheck. NOTE: if the box is checked the field in item 10 below becomes enabled.



10. In the "Child/Youth/NMD Interviewed Date" field, enter date. Click "T" for today or "Y" for yesterday if applicable. NOTE: this field will be disabled unless Yes is checked in item 9 above.



11. In the "Child/Youth/NMD has provided their specific treatment, services, and placement preferences?" field, check the Yes box if applicable.

Child/Youth/NMD has provided their specific treatment, services, and placement preferences? Yes

12. In the "Parent or caregiver has provided their specific treatment, services and placement preferences?" field, check the Yes box if applicable.



13. In the "Tribe/Tribal Representative Consulted?" field, check the Yes box if applicable. If the box was checked in error it can be clicked again to uncheck. NOTE: if Yes is checked, the field in item 14 below becomes enabled.

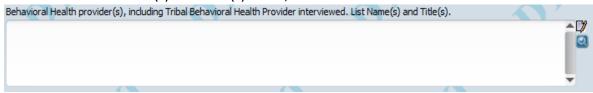


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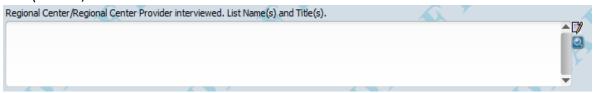
14. In the "Tribe/Tribal Representative Consulted – Date" field, enter date. Click "T" for today or "Y' for yesterday if applicable. NOTE: this field will only be enabled if Yes was checked in field in item 13 above.



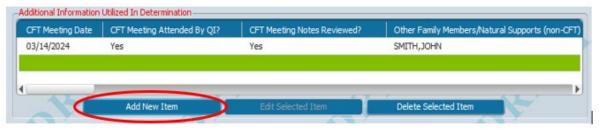
15. In the "Behavioral Health provider(s), including Tribal Behavioral Health Provider interviewed. List Name(s) and Title(s)" field, enter text.



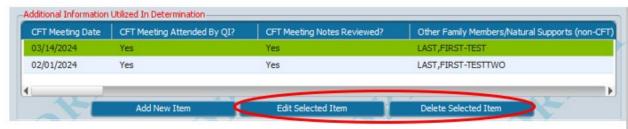
16. In the "Regional Center/Regional Center Provider interviewed. List Name(s) and Title(s" field, enter text.



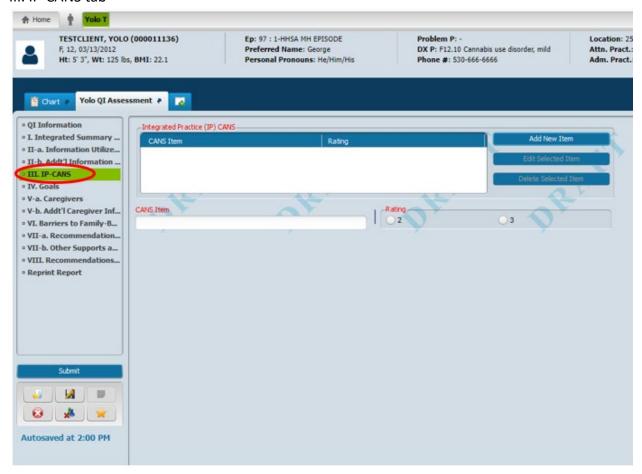
17. To add more rows to the "Additional Information Utilized In Determination" table, click the Add New Item button and repeat the above steps.



18. Rows in the "Additional Information Utilized In Determination" table can be edited by clicking on the row (highlights green) then clicking the Edit Selected Item button. Rows can be deleted by clicking on the row (highlights greens) then clicking the Delete Selected Item button.



> III. IP-CANS tab



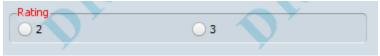
1. In the "Integrated Practice (IP) CANS" table click the Add New Item button.



2. In the "CANS Item" field, enter text.

CANS Item
SAMPLE ITEM

3. In the "Rating" field, make the appropriate selection.



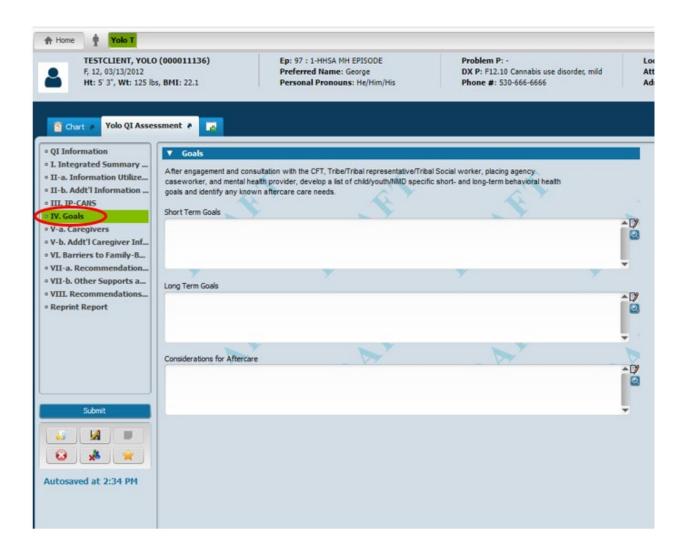
4. To add more rows to the "Integrated Practice (IP) CANS" table, click the Add New Item button and repeat steps 2 and 3 above.



5. Rows in the "Integrated Practice (IP) CANS" table can be edited by clicking on the row (highlights green) and clicking the Edit Selected Item button. Rows can be deleted by clicking on the row (highlights green) and clicking the Delete Selected Item button.



> IV. Goals tab



1. In the "Short Term Goals" field, enter text.



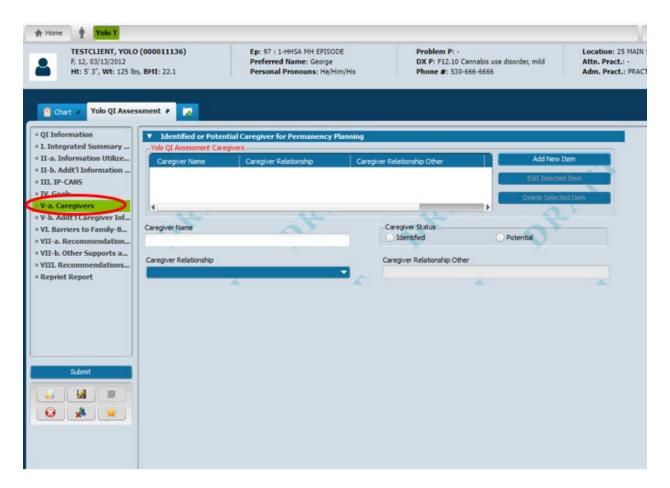
2. In the "Long Term Goals" field, enter text.



3. In the "Considerations for Aftercare" field, enter text.



Caregivers tab



1. In the "Yolo QI Assessment Caregivers" table, click the Add New Item button.



2. In the "Caregiver Name" field, enter name as LASTNAME, FIRSTNAME.



3. In the "Caregiver Status" field, make the appropriate selection.



4. In the "Caregiver Relationship" field, make the appropriate selection from the dropdown.



NOTE: if 'Other' is selected, the "Caregiver Relationship Other" field becomes mandatory, enter text.



5. To add additional caregivers to the table, click the Add New Item button and follow steps 2 through 4 above.

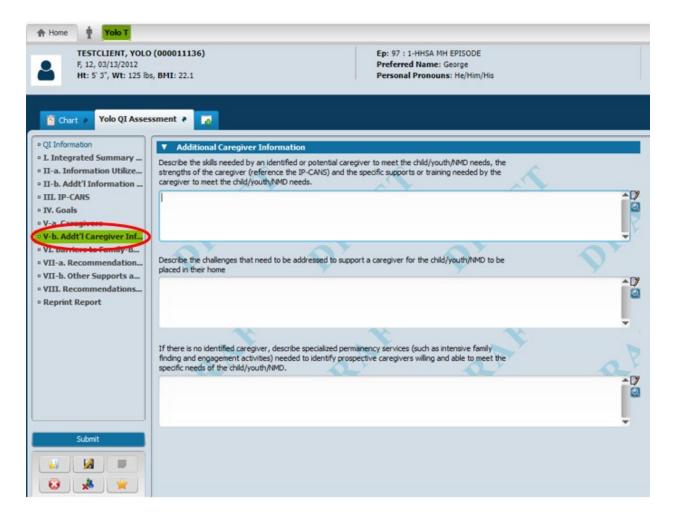


6. Rows in the "Yolo QI Assessment Caregivers" table can be edited by clicking on the row (highlights green), then clicking the Edit Selected Item button. Rows can be deleted by clicking on the row (highlights green) and clicking the Delete Selected Item button.

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> V-b. Additional Caregiver Information tab

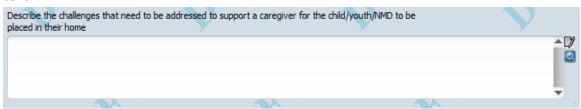


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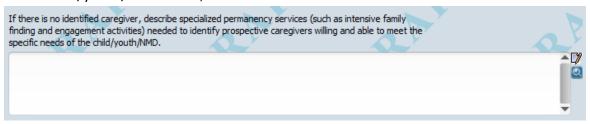
1. In the "Describe the skills needed by an identified or potential caregiver to meet the child/youth/NMD needs, the strengths of the caregiver (reference the IP-CANS) and the specific supports or training needed by the caregiver to meet the child/youth/NMD needs" field, enter text.

Describe the skills needed by an identified or potential caregiver to meet the child/youth/NMD needs, the strengths of the caregiver (reference the IP-CANS) and the specific supports or training needed by the caregiver to meet the child/youth/NMD needs.

2. In the "Describe the challenges that need to be addressed to support a caregiver for the child/youth/NMD to be placed in their home" field, enter text.

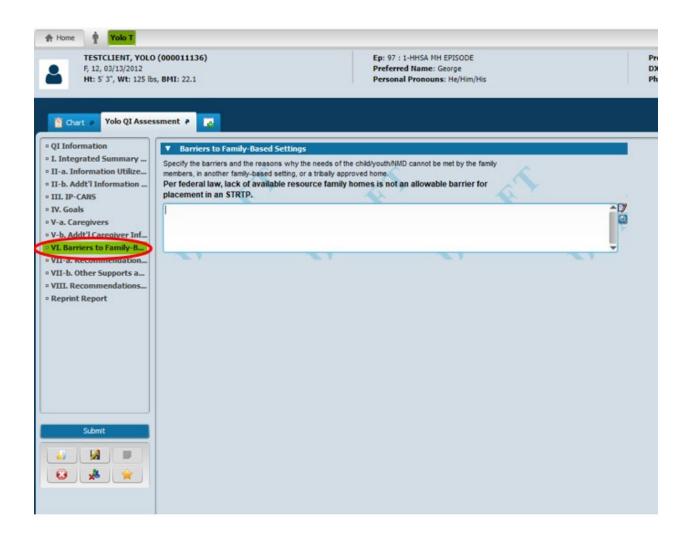


3. In the "If there is no identified caregiver, describe specialized permanency services (such as intensive family finding and engagement activities) needed to identify prospective caregivers willing and able to meet the specific needs of the child/youth/NMD" field, enter text.

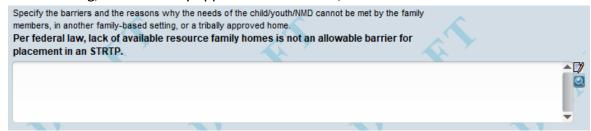


VI. Barriers to Family-Based Settings tab

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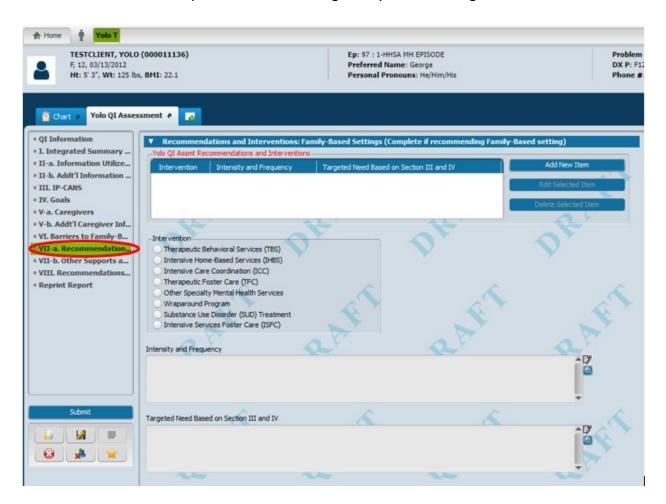


1. In the "Specify the barriers and the reasons why the needs of the child/youth/NMD cannot be met by the family members, in another family-based setting, or in a tribally approved home" field, enter text.



VII-a. Recommendations and Interventions tab

NOTE: Complete if recommending Family-based setting



1. In the "Yolo QI Assmt Recommendations and Interventions" table, click the Add New Item button.



2. In the "Intervention" field, make the appropriate selection. Only one can be chosen at a time. If multiple interventions need to be documented, see step 5 below.



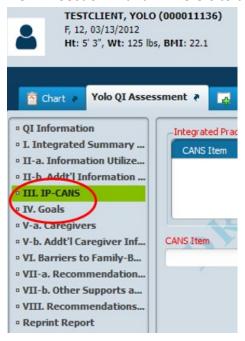
3. In the "Intensity and Frequency" field, enter text.



4. In the "Targeted Need Based on Section III and IV" field, enter text.

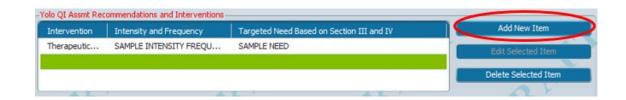


NOTE: "Section III and IV" refers to the "III. IP-CANS" and "IV. Goals" tabs.

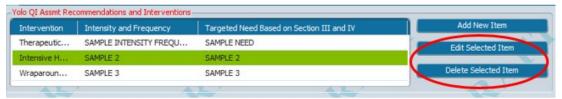


5. To add additional interventions, click the "Add New Item" button and repeat steps 2-4 above.

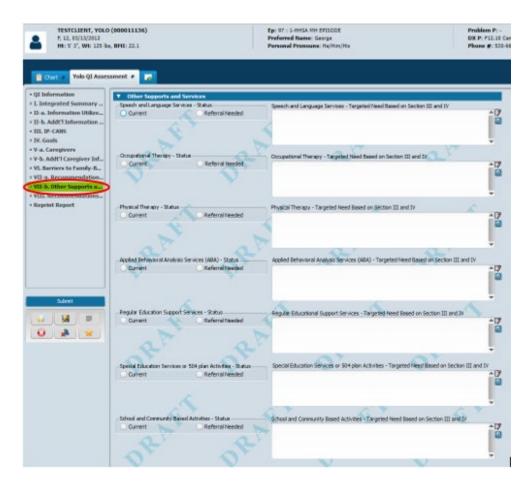
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6. Rows in the "Yolo QI Assmt Reccomendations and Intervetnions" table an be edited by clicking on a row (highlights green) and clicking the Edit Selected Item button. Rows can be deleted by clicking on a row (highlights green) then clicking the Delete Selected Item button.

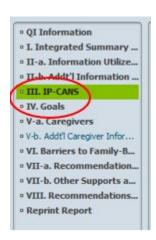


VII-b. Other Supports and Services tab

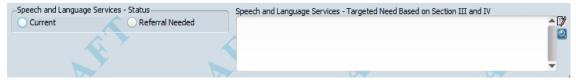


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NOTE: references to Section III and IV in this tab refer to the III. IP-CANS tab and the IV. Goals tab.



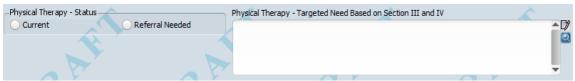
1. In the "Speech and Language Servies – Status" field, make appropriate selection if applicable. In the "Speech and Language Services – Targeted Need Based on Section III and IV" field, enter text if applicable.



2. In the "Occupational Therapy – Status" field, make the appropriate selection if applicable. In the "Occupational Therapy – Targeted Need Based on Section III and IV" field, enter text if applicable.



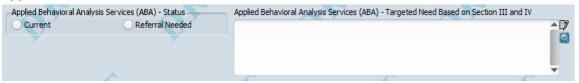
3. In the "Physical Therapy – Status" field, make the appropriate selection if applicable. In the "Physical Therapy – Targeted Need Based on Section III and IV" field, enter text if applicable.



4. In the "Applied Behavioral Analysis Services (ABA) – Status" field, make appropriate selection if applicable. In the "Applied Behavioral Analysis

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Services (ABA) – Targeted Need Based on Section III and IV" field, enter text if applicable.



5. In the "Regular Education Support Services – Status" field, make appropriate selection if applicable. In the "Regular Educational Support Services – Targeted Need Based on Section III and IV" field, enter text if applicable.



6. In the "Special Education Services or 504 plan Activities – Status" field, make appropriate selection if applicable. In the "Special Education or 504 plan Activities – Targeted Need Based on Section III and IV" field, enter text if applicable. on.



7. In the "School and Community Based Activities – Status" field, make appropriate selection if applicable. In the "School and Community Based Activities – Targeted Need Based on Section III and IV" field, enter text if applicable.

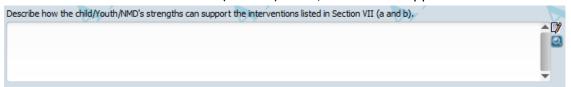


8. In the "Other Supports and Services" field, enter text if applicable.

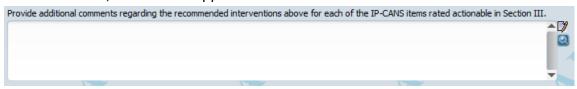


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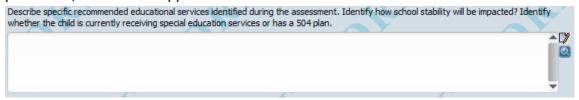
9. In the "Describe how the child/Youth/NMD's strengths can support the interventions listed in Section VII (a and b)" field, enter text if applicable.



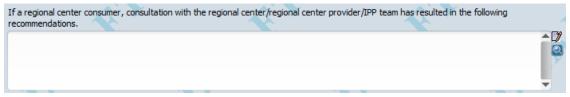
10. In the "Provide additional comments regarding the recommended interventions above for each of the IP-CANS items related actionable in Section III" field, enter text if applicable.



11. In the "Describe specific recommended educational services identified during the assessment. Identify how school stability will be impacted? Identify whether the child is currently receiving special education services or has a 504 plan" field, enter text if applicable.



12. In the "If a regional center consumer, consultation with the regional center/regional center provider/IPP team has resulted in the following recommendations" field, enter text if applicable.



13. In the "If an Indian child/youth/NMD, address any cultural/tribal specific recommendations and/or cultural considerations in treatment" field, enter text if applicable.

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If an Indian child/youth/NMD, address any cultural/tribal specific recommendations and/or cultural considerations in treatment.

> VIII. Recommendations tab



NOTE: Complete if family-based setting is not recommended

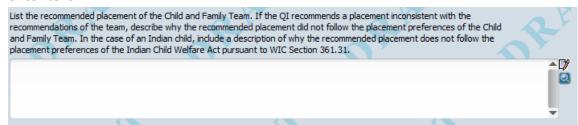
1. In the "Recommended Alternative Setting" field, make appropriate selection.



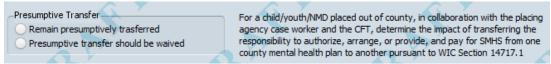
NOTE: if the "Other" box is checked, the "Other Alternative Setting" field becomes mandatory. If "Other" is not checked, "Other Alternative Setting" remains disabled.



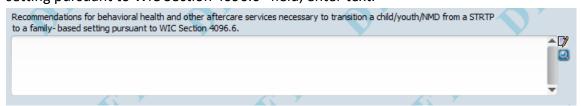
2. In the "List the recommended placement of the Child and Family Team" field, enter text.



3. In the "Presumptive Transfer" field, make appropriate selection if applicable.

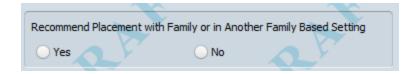


4. In the "Recommendations for behavioral health and other aftercare services necessary to transition a child/youth/NMD from a STRTP to a family-based setting pursuant to WIC Section 4096.6" field, enter text.



5. In the "Recommend Placement with Family or in Another Family Based Setting" field, make the appropriate selection if applicable.

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6. In the "Most Appropriate Level of Care Recommended" field, enter text.



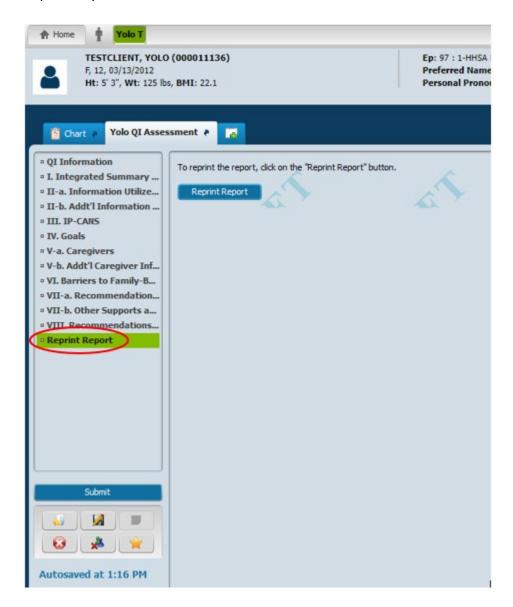
7. In the "Draft/Final" field, make the appropriate selection.



8. Click the Submit button.



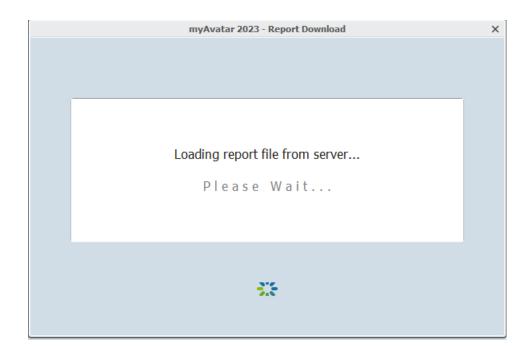
Reprint Report tab



1. In the "To reprint the report, click on the 'Reprint Report' button" field, click the Reprint Report button.



2. The download will begin and the below pop up will appear.



3. Icon will appear at bottom of screen when report is ready, click on it to view the report.



4. The report can be exported or printed by clicking icons in the upper left of the screen.



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