



COUNTY OF YOLO

Health and Human Services Agency

Community Services Action Board

Minutes

Date & Time: March 12, 4:30 p.m. to 6:00 p.m.

Location: Yolo County HHSA
500 A Jefferson Blvd,
West Sacramento, CA 95605

Organizer: Yolo County Health and Human Services Agency

Contact: Kerrie Covert (530) 908-3977

Members Attended		
Board Members Present:	Present	Absent
Andy Brothers – District 2 Representative	x	
Lisa Cruz – District 3 Representative		x
Aiden Ledbetter – District 4 Representative	x	
Irma Rodriguez – Community Organization Representative	x via zoom	
Roz Stone – Low-Income Representative	x	
Jocelyn Lopez – Low-Income Representative		x
Vacant – Low-Income Representative	-	-
Vacant – Community Organization Representative	-	-
Vacant – Community Organization Representative	-	-
Board Staff Present:		
Kerrie Covert – Yolo HHSA Manager I	x	
Alex Halcon – Yolo HHSA Analyst	x	
Pete Vargas – Yolo HHSA Analyst	x	
Diana Ponce – Yolo HHSA Associate Analyst	x	
Members of Public/Providers Present:		
Oliver Snow – Assistant Deputy Supervisor, District 4	x	
Rich Harrison – Member of the Public	x	

The meeting was brought to order at 4:53 p.m. by Andy Brothers

1. Pledge of Allegiance, Introductions and Community Updates: Andy Brothers

- Andy Brothers welcomed attendees, led members in the pledge of allegiance, and led introductions of board members and staff.

2. Introductions and Community Updates: Andy Brothers

- Andy Brothers – District 2 Representative: No updates.
- Aiden Ledbetter – District 4 Representative: No updates.

- Lisa Cruz – District 3 Representative: Absent.
- Roz Stone – Low-Income Representative: No updates.
- Irma Rodriguez – Community Organization Representative: No updates.
- Jocelyn Lopez – Low-Income Representative: Absent.
- Kerrie Covert – HHSA Manager I – Board Staff: Mentioned that the PIT count was done in January and the data is getting finalized now and once it's complete they will be giving an update to the board.
- Alex Halcon – HHSA Analyst – Board Staff: No updates.
- Pete Vargas – HHSA Analyst – Board Staff: Pete gave an update to the CSAB board by letting them know we lost a member effective yesterday because of lack of responsiveness and attendance which is Cecilia Zaragoza.
- Diana Ponce – HHSA Associate Analyst – Board Staff: No updates.
- Oliver Snow – Assistant Deputy Supervisor, District 4: Thanked board staff for updating the CSAB website.
- Rich Harrison – Member of the Public: No updates.

3. Public Comments: None.

4. Approval of the 3/12/24 Agenda were approved.

Motion: Aiden Ledbetter

Second: Roz Stone

Ayes: Unanimous

Nays: None

Abstentions: None

5. Approval of the 1/9/24 Minutes were approved.

Motion: Aiden Ledbetter

Second: Roz Stone

Ayes: Unanimous

Nays: None

Abstentions: None

6. Complete the Form 700- State Economic Interest- Conflict of Interest – Pete Vargas

- Pete Vargas, an HHSA analyst mentioned that he brought copies today of the Form 700 for the members that haven't completed it so he can mail them out himself to assure it arrives at its destination. He received Roz Stone's today, and he will be mailing it.

7. CSAB Update – Pete Vargas

- Pete updated everyone on two items that were pending: Board of Supervisors has approved the updated Bylaws for CSAB, and Roz Stone term has also been approved and now is in the Low-Income category effective until 12/2027. Currently have 3 openings and they are working on recruiting people and are looking at reaching out to First 5 and Kerrie Covert, HHSA Manager will be asking her son's school board members about joining CSAB.

8. History on Executive Commission on Homeless – Pete Vargas

- Background information, purpose, and functions of the Executive Commission were discussed. The Executive Commission members are appointed by the jurisdictional or organizational governing body representing each position on the Commission. Voting members include: 1 individual who serves as a currently elected official in the City of Woodland, 1 individual who serves as a currently elected official in the City of West Sacramento, 1 individual who serves as a currently elected official in the City of Davis, 1 individual who serves as a currently elected official in the City of Winters, 1 individual who serves as an elected County Supervisor, and lastly 1 individual who serves as the elected representative of the Homeless Continuum of Care. The goal of the Executive Commission is to provide leadership and influence to ensure the implementation of the goals and strategies that address and achieve functional homelessness in the County, strengthen regional capacity and multi-city, multi-sector investments to prevent, mitigate and end homelessness, to promote integration of services throughout the community that promotes coordination and integration of services to improve the countywide response to homelessness, and lastly to promote and support strategies with each of the collaborative agencies/entities which facilitate financial and political means for achieving functional homelessness in Yolo County.

9. Update on the Executive Commission on Homelessness – Pete Vargas

- Pete went on to mention the CSBG changes and how CSAB aligns with the Executive Commission. The CSBG data system will be used to analyze all homeless dollars in Yolo County. The data portal will track homeless services programs and outcomes, run reports to be analyzed and presented to CSAB where they will identify services needing improvement or gaps in services, and lastly CSAB will inform HHSA of identified needs that will be presented to the Executive Commission on Homelessness to provide the voice of the community and its needs.

10. Proposals Update – RFP Award Determination – Pete Vargas

- Kerrie gave the update and stated that last time they met, they discussed the 4 proposals that were received by CSBG. Those proposals were introduced to the Executive Commission at the recommendation that they be funded with a different funding stream and all 4 proposals were approved and will be receiving funding and those services will be happening in Yolo County.

11. 2023(Q3&Q4) CSBG Performance Measure Report – Pete Vargas

- An overview of the 2023 Q4 CSBG Performance Measure Report was presented for Fourth and Hope and Yolo County Children's Alliance (YCCA). Highlights include YCCA exceeding their goal of 24 individuals by assisting 78 additional individuals who received financial assistance and who also received income-related referral or resources. They also exceeded their goal of 96 participants by assisting 5 additional individuals who were exited to permanent housing. Fourth and Hope successfully met their goal of serving 250 individuals a year in providing emergency shelter to a total of 494 individuals all of which were also engaged in ongoing services. They also helped 429 clients, exceeding their 200 goal in accessing primary health care and/or mental health care services that are essential for their well-being.

12. Adjournment: Meeting was adjourned at 5:30 p.m. by Andy Brothers.

Next Meeting: Tuesday – May 14, 2024, at Woodland – HHSA Bauer Building – Walker Room at 137 N. Cottonwood St, Woodland, CA 95695