

**Meeting of the
Audit Subcommittee
Yolo County
June 13, 2024
3:00 p.m.**

All meetings of the Yolo County Audit Subcommittee will be held in person at the Yolo County Administration Building, located at 625 Court Street, Woodland, Room 202. Please note: Zoom participation will no longer be supported.

If you have anything that you wish to be distributed to the Committee and included in the official record, please contact Nathan Lugo, Audit Manager at least two (2) working days before the meeting at 530-666-8668 or nathan.lugo@yolocounty.org.

Committee Members:

Chair, Mary Vixie Sandy	(Board of Supervisors – Voting)
Jim Provenza	(Board of Supervisors - Voting)
Lawrence Raber	(Public Member – Voting)

Yolo County Internal Audit Staff

Nathan Lugo	(Audit Manager – Non-voting)
Noemy Mora-Beltran	(Senior Auditor – Non-voting)

3:00 pm Call to Order

- 1. Introductions.**
- 2. Roll Call.**
- 3. Approval of Agenda.**
- 4. Follow-up of items from prior meeting (if any).**
 - a. Update on salaries and employee benefits on the FY24-25 Internal Audit budget.
 - b. Update on Brown Act requirements and Bagley-Keene Meeting Act regulations around executive session meetings.

5. Public Comment

This item is reserved for persons wishing to address the Committee on any related matters that are not otherwise on this meeting agenda. Public comments on matters listed on the agenda shall be heard at the time the matter is called. As with all public comment, members of the public who wish to address the Committee are customarily limited to 3 minutes per speaker, but an extension can be provided at the discretion of the chair.

CONSENT AGENDA

6. Approve prior meeting minutes 2/01/2024
7. Receive Division of Internal Audit Annual Report of Organizational Independence
8. Receive Division of Internal Audit Self-Assessment Report

REGULAR AGENDA

9. Receive update on Audit Manager Onboarding (Lugo)
10. Receive update on changes to Internal Audit Reporting Lines (Lugo)
11. Receive update from Internal Audit Manager on the status of the FY23/24 Audit Plan/Reports and Approve next steps for FY24/25 Audit Plan (Mora-Beltran/Lugo)
12. Receive update on Internal Audit staff recruitments (Lugo)
13. Receive update on status of the Whistleblower Hotline (Lugo)
14. Subcommittee comments and questions
15. Confirm next meeting date: July 18, 2023, at 10:00 to 11:00 am
16. Adjournment (Approximately 4:00 p.m.)

Public records that relate to any item on the open session agenda for a regular meeting are available for public inspection. Those records that are distributed less than 72 hours prior to the meeting are available for public inspection at the same time they are distributed to all members, or a majority of the members of the Committee. Public records are available for inspection by contacting Nathan Lugo, Audit Manager at 530-666-8668 or nathan.lugo@yolocounty.org and meeting materials can be inspected at County offices located at 625 Court Street, Woodland, CA 95695; those interested in inspecting these materials are asked to call 530-666-8668 to make arrangements. The documents are also available on the County of Yolo Financial Oversight Committee website located at: <https://www.yolocounty.org/government/general-government-departments/financial-services/financial-oversight-committee>.