

Yolo Animal Services Planning Agency

MEETING AGENDA

Wednesday, August 14, 2024, 1:00 p.m.

Governing Board Members

(*Indicates Voting Member)

Donna Neville, City of Davis*

Bill Biasi, City of Winters*

Jesse Loren, City of Winters

Mayra Vega, City of Woodland*

Rich Lansburgh, City of Woodland

Martha Guerrero, City of West Sacramento*

Verna Sulpizio Hull, City of West Sacramento

Mary Vixie Sandy, County of Yolo*

Jim Provenza, County of Yolo

Meeting Location:

625 Court Street

CAO Conference Room, Room 202

Woodland, CA 95695

Teleconference Link:

Zoom: <https://yolocounty.zoom.us/j/85824863370>

NOTE: All meetings of the Yolo Animal Services Planning Agency JPA are held in person. Meetings are open for public attendance, and a teleconference/Zoom link is provided above for members of the public to view the meeting and provide public comment remotely. In addition to in-person and remote public comment, members of the public are welcome to submit written comments by 4:00 p.m. the day prior to the meeting. Written comments should be emailed to clerkoftheboard@yolocounty.org or sent to Clerk of the Board, 625 Court Street, Room 204, Woodland, CA 95695. If you are submitting written comments on a particular item on the agenda, please identify the agenda item number. All written comments are distributed to Board members and filed in the record, but will not be read aloud.

1:00 P.M. CALL TO ORDER

1. Call to Order. (Chair)
2. Roll Call. (Clerk)
3. Consider approval of the agenda. (Chair)
4. **Public Comment:** Opportunity for members of the public to address the Yolo Animal Services Planning Agency on subjects relating to YASPA business and not otherwise on the agenda. Speakers will be limited to 2 minutes (subject to change).

CONSENT AGENDA

5. Approve the minutes of the April 10, 2024 and June 12, 2024 meeting.

REGULAR AGENDA

6. Receive update from local community-based organizations.
7. Receive Animal Services update.
8. Receive social media toolkit update.

ADJOURNMENT

Next Meeting: October 16, 2024

Notice

This agenda was posted in accordance with the Brown Act. If requested, it can be made available in appropriate alternative formats to persons with a disability, as required by Section 202 of the American with Disabilities Act of 1990 and the Federal Rules and Regulations adopted implementation thereof. Persons seeking an alternative format, or who require a modification or accommodation, including auxiliary aids or services in order to participate in the meeting should contact the County staff assigned to the Animal Services Planning Agency as soon as possible (preferably at least 24 hours prior to the meeting) at (530) 666-8195 or clerkoftheboard@yolocounty.org or:

Yolo County Clerk of the Board
625 Court Street
Room 204
Woodland, CA 95695

Meeting Date: 08/14/2024

SUBJECT

Approve the minutes of the April 10, 2024 and June 12, 2024 meeting.

Attachments

Att. A. 4-10-24 minutes

Att. B. 6-12-24 minutes

Form Review

Form Started By: Krista Piazza
Final Approval Date: 08/06/2024

Started On: 08/06/2024 03:28 PM

Yolo Animal Services Planning Agency
Yolo County, California

April 10, 2024

MINUTES

The Yolo Animal Services Planning Agency met on the 10th day of April, 2024, in the County Administrator's Conference Room, 625 Court Street, Room 202, Woodland, CA 95695. [Here](#) is a link to the video.

Present: Donna Neville, City of Davis; Bill Biasi, City of Winters; Mayra Vega, City of Woodland (see note below in Roll Call); Rich Lansburgh, City of Woodland

Absent: Martha Guerrero, City of West Sac

Staff Present: Leslie Lindbo, Director of Community Services
Stephanie Amato, Animal Services Director
Phil Pogledich, County Counsel
Patricia Valenzuela, Community Services Analyst
Krista Piazza, Secretary to the Director
Julie Dachtler, Clerk

11:00 A.M. CALL TO ORDER

1. Call to Order. (Chair)
2. Roll Call. (Clerk)

Roll Call was conducted by the Clerk. Member Guerrero was absent and Member Vega joined the meeting as an attendee via Zoom; however, she was not able to vote as she did not meet the Brown Act requirements to be able to participate remotely.

3. Consider approval of the agenda. (Chair)

Minute Order No. 24-08: Approved agenda as submitted.

MOTION BY: Neville / SECONDED BY: Vixie Sandy
AYES: Neville, Vixie Sandy, Biasi.
NOES: None.
ABSTAIN: None.
ABSENT: Guerrero, Vega.

4. **Public Comment:** Opportunity for members of the public to address the Yolo Animal Services Planning Agency on subjects relating to YASPA business and not otherwise on the agenda. Speakers will be limited to 2 minutes (subject to change).

Gail Murtha, Eileen Samitz, Nancy Lea, Evelyn Dale, Robert Schabert and Cindy addressed the Board during public comment.

CONSENT AGENDA

Minute Order No. 24-09: Approved Consent Agenda Item No. 5.

MOTION BY: Vixie Sandy / SECONDED BY: Neville

AYES: Neville, Vixie Sandy, Biasi.

NOES: None.

ABSTAIN: None.

ABSENT: Guerrero, Vega.

5. Approve the minutes of the February 14, 2024 meeting.

Approved the minutes of the February 14, 2024 meeting on Consent.

REGULAR AGENDA

6. Receive update from local community-based organizations.

There were no updates from local community-based organizations.

7. Receive Animal Services Update. (Amato)

Sheila Allen and Eileen Samitz addressed the Board on this item.

Received Animal Shelter update. Stephanie Amato noted: 1) how many cats and dogs are in the shelter and how many are available for adoption; 2) two Registered Vet Techs and one new Service Officer have been hired; 3) Upcoming Events: Adopt-a-Dog at the HIVE in Woodland, and 'Smitten for Kittens' in Davis; and two local TV stations will feature adoptable pets; 4) DocuPet is up and running and currently waiting for data; 5) HVAC system is out for bid and finalizing plans in the new surgery clinic (public will be invited to participate in sponsoring or donating items); and 4) Leslie Lindbo provided an update on the Community spay/neuter clinic.

8. Consider future alternate start time for the Animal Services Planning JPA meeting

Evelyn Dale and Mayra Vega addressed the Board on this item. Member Vega requested the doodle poll be sent to the alternates as well.

This item was placed on the agenda to discuss a future alternate start time for the Animal Services Planning JPA meeting as the present time conflicts with another meeting. However, due to a couple of members being unavailable at this meeting, no decision was made to change the time. The Chair recommended that staff send out a doodle poll to members and alternates to see what day/time works better and asked that this item be placed on the June 12, 2024 meeting agenda for further discussion.

ADJOURNMENT

Next Meeting: June 12, 2024

Yolo Animal Services Planning Agency
Yolo County, California

June 12, 2024

MINUTES

The Yolo Animal Services Planning Agency met on the 12th day of June, 2024, in the County Administrator's Conference Room, 625 Court Street, Room 202, Woodland, CA 95695. Here is a link to the video.

Present: Donna Neville, City of Davis; Jesse Loren, City of Winters (Alternate); Mayra Vega (arrived late), City of Woodland; Mary Vixie Sandy, County of Yolo; Jim Provenza, County of Yolo

Absent: Bill Biasi, City of Winters; Martha Guerrero, City of West Sacramento

Staff Present: Leslie Lindbo, Director of Community Services
Phil Pogledich, County Counsel
Stephanie Amato, Animal Services Director
Shelby Milliren, Chief Fiscal Administrative Officer
Patricia Valenzuela, Community Services Analyst
Krista Piazza, Secretary to the Director
Julie Dachtler, Clerk

11:00 A.M. CALL TO ORDER

1. Call to Order. (Chair)
2. Roll Call. (Clerk)

The clerk conducted roll call. Mayor Guerrero and Mayor Biasi were absent. Member Vega arrived late.

3. Consider approval of the agenda. (Chair)

Minute Order No. 24-10: Approved agenda as submitted.

MOTION BY: Neville / SECONDED BY: Loren

AYES: Loren, Neville, Vixie Sandy.

NOES: None.

ABSTAIN: None.

ABSENT: Guerrero, Vega.

4. **Public Comment:** Opportunity for members of the public to address the Yolo Animal Services Planning Agency on subjects relating to YASPA business and not otherwise on the agenda. Speakers will be limited to 2 minutes (subject to change).

Eileen Samitz, Lea Rosenberg, Susan Gelber and Evelyn Dale addressed the Board during public comment.

CONSENT AGENDA

The only item on the Consent Agenda was deferred to the next Yolo Animal Services Planning Agency meeting.

5. Approve the minutes of the April 10, 2024 meeting.

Approval of the minutes will be deferred to the next meeting.

REGULAR AGENDA

6. Receive update from local community-based organizations.

There were no updates.

7. Receive Animal Services update.

Received Animal Shelter update. Stephanie Amato reported:

- Status on how many cats and dogs are in the shelter
- The Smitten for Kitten event was a huge success. 36 kittens and 5 dogs were adopted
- Adoptions will begin at Pet Supplies Plus in Woodland on Sundays and other local organizations will host adoption events
- The front office is fully staffed, 2 Animal Services Officer Trainees have been hired and there is 1 Registered Vet Tech vacant
- HVAC/roof permits have been signed. Swamp coolers have been refreshed
- Building 2A is moving forward. Seeking grants for medical equipment

8. Receive update on the Fiscal Year 2024-25 Budget

Eileen Samitz, Evelyn Dale and Sheila Allen addressed the Board on this item.

Received update on the Fiscal Year 2024-25 Budget. Shelby Milliren, Chief Financial Officer, provided a detailed breakdown for each jurisdiction.

9. Consider amending the Yolo Animal Services Planning JPA meeting start time effective August 14, 2024.

Minute Order No. 24-11: Approved amending the Yolo Animal Services Planning JPA meeting start time of 1:00 p.m. effective August 14, 2024.

MOTION BY: Loren / SECONDED BY: Vega

AYES: Loren, Neville, Vega, Vixie Sandy.

NOES: None.

ABSTAIN: None.

ABSENT: Guerrero.

ADJOURNMENT

Next Meeting: August 14, 2024