

**Willowbank County Service Area and Community Advisory Committee (WCSA/CAC)**

**Minutes of the Meeting Held May 21<sup>st</sup>, 2024**

*Final: As Amended and Approved at the September 17, 2024 Committee Meeting*

**Meeting conducted in person at Marguerite Montgomery Elementary School**

- 1. Call to Order** Lawyer

*The meeting was called to order at 7:06 pm by Chair Artie Lawyer.*
- 2. Roll Call / Introductions** Morrissey

*Brian Morrissey called roll. Also present were Olin Woods, Liz McCapes and Lawyer. Absent were members Anne Todgham and Paul Garritson. There is one committee vacancy. Note takers were Lawyer and Morrissey.*
- 3. Approval of Agenda** Lawyer

*The agenda was approved unanimously. Motion by McCapes. Second by Woods.*
- 4. Consideration of Draft Minutes for March 5, 2024 Meeting** Lawyer

*The draft minutes were approved unanimously as final with a single correction of the spelling of Marcia Kreith's name in agenda item 8. Motion by Morrissey. Second by McCapes.*
- 5. Public Comments** Public

This item is for comments by the public on subjects that are **not** Included within this May 21, 2024 agenda, but are within the purview of the WCSA/CAC.

*There were no public comments at this point.*
- 6. Yolo County Report: District 4 Supervisor, Jim Provenza** Provenza

The Supervisor will provide the latest information on County issues and activities.

*Deputy Supervisor Sheila Allen provided the summary on behalf of Supervisor Provenza. The new CSA Manager for Yolo County, Yana Pavlova, was introduced. Pavlova gave a summary of her background and activities to date and the group stated our interests in working with her in the future. Allen also discussed the final stages of the successful efforts to establish a county library in South Davis. Naming rights and funding issues (including an additional \$49/year parcel tax for all properties within the DJUSD boundaries) were discussed with members of the public. The completion of the transfer of responsibilities of the "ditch" (North Fork of Putah Creek) from the County to the City of Davis was discussed. The successful election of Allen to Supervisor, and her anticipated elevation of Oliver Snow to the Deputy Supervisor position was also discussed. The new location for the Community Resilience Center was discussed.*
- 7. Yard Trimming Collection Option Consideration** Lawyer

Discussions and a vote of the Committee will be held on a possible option for the schedule of yard trimming (claw) collections. The option being considered would add 3 collections per year during leaf fall season (November, December & January). The cost of these extra collections

would be proportional to the number of annual collections (i.e., 25% additional cost due to the 15 collections compared to the current 12 collections per year). The option would result in an additional \$8.92/month (\$107.04 annually). Currently, Willowbank residents pay \$428.40 annually for claw collections. Overall, Recology fees are typically \$902.28 annually. The Committee will decide whether this option should be put to a vote of the property owners or, alternately, whether the option should not be allowed to be considered by the property owners. If the Committee recommends that the Supervisor formally obtain the homeowners' preference of the leaf-fall option compared to the current once-a-month collection schedule, this preference would be decided democratically by a ballot sent by Yolo County via post to all Old Willowbank property owners.

*A summary of the issues discussed at the March meeting of the WCSA & CAC was presented by Lawyer. The proposed vote by the Committee was whether to recommend that the alternate yard trimmings collection schedule should be allowed to be considered by all property owners with a mailed ballot coordinated by the County.*

*All committee members and members of the public present weighed in on the issues.*

*A motion to recommend that a vote by property owners should move forward was made by Morrissey and seconded by Woods. The motion included the understanding that the communication from the County to the property owners would carefully discuss the proposal in balanced terms and, after the vote, assess whether the vote was made by a sufficiently representative number of property owners. The motion passed unanimously by all those present.*

**8. Street Sweeping.**

Woods

A brief update will be provided on the assessments of the feasibility of street sweeping in Willowbank.

*Woods recommended that the street sweeping possibility should be considered further at the last committee meeting in 2024. It was noted that street sweeping and associated costs would only impact property owners in the Meadowbrook and West Oakside areas, since these are the only areas with gutters. An assessment by the County will be made regarding whether an issue that does not include all WCSA properties can, in fact, be coordinated by the current WCSA.*

**9. Greater Willowbank Improvement Association (GWIA)**

McCapes

A discussion of GWIA, the organization's mission, and its current status will be provided. Consideration of how and whether to integrate the missions of GWIA with the WCSA/CAC will be discussed.

*McCapes discussed that GWIA is currently inactive and, during the interim period when the continuation of GWIA is being considered by members of the community, that the GWIA checking account be kept active. McCapes and Bill Corliss agreed to jointly be signators on the account in the interim period.*

**10. Fireworks Enforcement**

Lawyer

A brief update will be provided on the interest in enhancing the enforcement of fireworks rules in Old Willowbank.

*Issues involving the ongoing use of fireworks and their associated risks was agreed to be made an agenda item in the future as part of an overall issue within the broader subject of fire safety within the WCSA.*

**11. Yard Trimming Piles Placement Enforcement**

Lawyer

Discussions of how the Committee and community can increase compliance with existing rules on when and where yard trimming piles can be placed in our streets for collection by the claw. Discussion will include bike path rules and enforcement process challenges. Ideas generated from these discussions will be utilized to initiate implementation efforts towards future compliance.

*Lawyer and those present discussed the need to explore and resolve the primary concerns of yard trimming piles within the WCSA. The three primary issues are when the piles are being placed in the streets, the location of the piles relative to the streets, the impacts on bike lanes on Montgomery, and the sufficiency of enforcement procedures by the County. It was agreed that this should be a significant issue to be addressed in future WCSA & CAC meetings.*

**12. Improvement of Contact List for Willowbank WCSA/CAC**

Lawyer

An brief update will be provided on efforts to develop a complete list of emails of Willowbank property owners to improve communications from the Committee.

*The contact list for email addresses now covers 70% of the WCSA properties. The remaining properties will be identified, and members of the Committee will be assigned lists of names so that the Committee can complete the task of obtaining email addresses for all property owners (including multiple owner names where applicable). Pavlova will be assisting in these efforts.*

**13. Selection of Vice Chair**

Lawyer

A Vice Chair is required for the Committee. This requirement will be discussed.

*This issue was deferred until the next WCSA & CAC meeting. It was noted that the remaining vacancy on the Committee needs to be filled and that it would be preferable (though not required) to have that member reside in the Oakside neighborhood.*

**14. Future Meetings Schedule and Agenda Items**

Members

This is an opportunity for Committee Members and the Public to suggest agenda items for future meetings. Processes for determining future meeting dates will be discussed.

*Due to the absence of two members, the decisions on when to hold the final two meetings of the Committee in 2024 will be made following the meeting today. The meetings are anticipated to be held in September and November of 2024.*

**15. WCSA/CAC Member Comments**

Members

Requests for follow up action items reports from Committee Members, including announcements, questions, and information of interest to the Committee or the public.

*Fire safety as a general subject was proposed by Morrissey. All members congratulated Deputy Supervisor Allen on her successful campaign and leadership for the District.*

**16. Adjournment**

Lawyer

Next WCSA/CAC Meeting will be scheduled for September. The exact date and details will be forthcoming this Summer.

*The meeting was adjourned at about 8:30 pm.*