

Timelines and Tasks for the 2026-2027 CSBG Community Action Plan (CAP)

Timeline	Task
January 16, 2025	<p>CSAB Meeting</p> <ul style="list-style-type: none"> Establish CAP subcommittee Develop survey and a community engagement for public forums Receive approval of survey Receive approval of community engagement plan Draft press release presented
January 17-23	HHSA staff translate survey in Spanish and Russian, Punjabi
January 31, 2025- pending meeting on 11/12/24	<p>CAP subcommittee meeting</p> <ul style="list-style-type: none"> Develop survey and Develop community engagement plan for public forums Send press release advertising public forums.
February 3-14	Release online survey throughout Yolo County
February 3-7	Two public Forums (online survey available to attendees) - in Davis, Winters, West Sacramento, and Woodland
February 10-14	Two public Forums- in Davis, Winters, West Sacramento, and Woodland
February 20, 2025	<p>CSAB Meeting- Review results from public forum and survey</p> <ul style="list-style-type: none"> Survey will be administered online to do outreach to the community. Document data as this will be part of CAP.
February 17-28, 2025	
March 13, 2025	<p>CSAB meeting</p> <ul style="list-style-type: none"> Share survey data CAP subcommittee update Review and approve program priorities for CAP <p>HHSA to continue writing CAP and incorporate priorities</p>
April 10, 2025	<p>CSAB Meeting</p> <ul style="list-style-type: none"> Review and approve CAP <p>Recommend CAP to the Board of Supervisors (BOS) for approval</p>
April 29 2025	Obtain BOS Approval of CAP -padded date
May 2, 2025	<p>CAP subcommittee meeting</p> <p>Develop program priorities for CSAB's approval</p>
May 14, 2025	CSAB meeting
May 31, 2025	Submit CAP, including a CNA on or before May 31,2025
June 12 2025	<p>CSAB Meeting</p> <p>ID speakers for CSAB present at executive commission</p>