

# County of Yolo

SHARON JENSEN  
County Administrator



ADVISORY COMMITTEE ON  
TRIBAL MATTERS  
625 Court Street, Room 202  
Woodland, CA 95695

Form ACTM 07-4

## APPLICATION FOR IMPACT MITIGATION ASSISTANCE

### *Individuals*

Instructions: Any individual member of the public may use this form to request assistance from the Advisory Committee on Tribal Matters (ACTM) in mitigating an off-reservation impact resulting from *expansion* of the Cache Creek Casino Resort. The assistance requested -- and/or the assistance approved -- may or may not include funding. Other than your signature, **please print or type** your responses to all Sections on this form. Please read the attached Guidelines: Sound and Light Mitigations for Individual impact mitigation applications. If you should have any questions please contact the County-Tribe Office at 666-8150 for assistance.

Project Title:

Name:

Address:

PO Box:

Email:

Phone:

Have you received a Tribal Impact Mitigation grant in prior years? Yes,  No,  Amount:

### **I. PROBLEM DEFINITION:**

A. Please use the format below to provide information about the mitigation assistance you are requesting:

(if you need more space, please attach not more than one page that is clearly identified as your response to this section.):

Describe impact(s) of casino *expansion* that affect you and/or your property:

Explain how each impact is related to the casino *expansion*:

Describe the mitigation for which you are requesting funding and/or other assistance and explain how it will address the impact described above:

**B.** Please list evidentiary documentation of impacts that you have attached to this application such as, but not limited to, photographs, maps or before-and-after data. Also please indicate (in feet) the distance from your home to the impacted road. (if you need more space, please attach not more than one page that is clearly identified as your response to this section):

1)

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2)

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3)

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4)

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**II. IMPLEMENTATION PLAN:** (please address each item listed below on an attached page that is clearly identified as your response to this Section)

**Please describe your plan for development and implementation of the proposed impact mitigation. This information should include, but not necessarily be limited to: (1) expected timeline for completion; (2) a description of the activities for which you will be responsible; and (3) for reporting to the ACTM when your mitigation project is completed.**

**III. SPECIFICS:**

**A. Funding:** If you are requesting funds, specify the amount here: \$

**B. Documentation:** Attach documentation that provides the basis for your requested funds (bids or quotes from contractor or supplier).

**C. Other Assistance:** If you are seeking other kinds of assistance from ACTM, either instead of or in addition to funding, please specify (if you need more space, please attach not more than one page that is clearly identified as your response to this section):

**IV. COMMENTS/ADDITIONAL INFORMATION:** (if you need more space, please attach not more than one page that is clearly identified as your response to this section)

**V. PERMISSION TO INSPECT:**

With this application, do you hereby grant permission for the ACTM to send a representative to visit the impacted site(s) on your property?

Yes, any time

Yes, please contact me first

**VI. AFFIDAVIT:**

I hereby certify that the information provided on this document is true and correct. I understand that mitigation project funding requires approval by the Yolo County Board of Supervisors and that any funds I receive pursuant to such approval are subject to audit by the County.

Name (printed or typed):

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Submitted by (signature)

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Date:

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**A. Caveats:** Please be advised as follows:

- Project funding requires the approval of the Yolo County Board of Supervisors.
- Funds dispersed are subject to audit at the discretion of the Board.
- Entities receiving Tribal Mitigation Funds are required to prepare an annual progress report, using a format provided by the County.

<b>APPLICATION FOR MITIGATION ASSISTANCE (<i>Individuals</i>) ...</b>	√
<b>Applicant's Checklist</b>	
Except for my signature, I have printed or typed my responses in all Sections of the application.	<input type="checkbox"/>
I have filled in all contact information requested on page 1 of this application.	<input type="checkbox"/>
I have completed the problem definition matrix (impacts, relationship to casino <i>expansion</i> , proposed mitigation and its relevance to casino <i>expansion</i> impacts) provided in Section I.A.	<input type="checkbox"/>
I have attached all the evidentiary documentation listed in Section I.B. of this application.	<input type="checkbox"/>
I have attached my mitigation project implementation plan as specified in Section II.	<input type="checkbox"/>
I have entered the total amount of funding requested in the blank in Section III.A.	<input type="checkbox"/>
I have attached the documentation and calculations I used as the basis for estimating the total amount of funding needed to implement the mitigation I have proposed (Section III.B.).	<input type="checkbox"/>
I have indicated my preference for site inspection, as noted in Section IV.	<input type="checkbox"/>
OPTIONAL: I have provided additional information in Section V. for consideration by ACTM.	<input type="checkbox"/>
Wherever I needed more space to complete my response, I have attached an additional page and clearly marked on each one the Section number to which it refers.	<input type="checkbox"/>
I have signed and dated the affidavit in the indicated spaces.	<input type="checkbox"/>
I have entered (printed or typed) the "Applicant's Name" in the application evaluation criteria grid on the next page.	<input type="checkbox"/>

**THIS SCORESHEET FOR USE BY ACTM MEMBERS ONLY**

**Individuals Application Evaluation Criteria**

Applicant's Name/Project Name:	POINTS	
	Possible	Given
Is the identified problem clearly associated with the casino expansion?	Yes/No	<input type="text"/>
The application form is complete -- and, except for signature, printed or typed -- and all expected attachments are present.	5	<input type="text"/>
Proximity to impacted roads (SR16, CR85B, and CR21A) a maximum of 10 points: 50 feet or less=10 points; 100' feet or less=7 points; 150 feet or less=5 points; 200 feet or less=3 points.	10/7/5/3	<input type="text"/>
A project location being on or near a curve in the road, speed change, or stop sign a maximum of 5 points: 50 feet or less=5 points; 100 feet or less=4 points; 150 feet or less=3 points; 200 feet or less=2 points	5/4/3/2	<input type="text"/>
How significant is the impact (Severe, Moderate, Minor)?	20/15/10	<input type="text"/>
The documentation supports the applicant's assessment that a problem exists and is clearly associated with casino <i>expansion (2002)</i> . (As listed in text box in <b>I. Problem Definition</b> of this application)	25	<input type="text"/>
The proposed mitigation(s) would minimize or eliminate the identified problem(s).  <b>OR</b> The problem(s) cannot be eliminated but the proposed mitigation would measurably reduce the impact of casino <i>expansion</i> .	25	<input type="text"/>
The applicant's implementation plan delineates the impact mitigation timeline and describes the activities for which this individual will be responsible.	5	<input type="text"/>
The documents include sufficient detail to enable the ACTM to determine whether the amount requested reflects the true costs of the mitigation as proposed (i.e. - bids).	5	<input type="text"/>
<b>TOTAL</b>	<b>100</b>	<input type="text"/>

**For ACTM Use Only:**

<b>Application No.</b>	<b>ACTM Member:</b>

**Please note: Some projects may require permits issued by the Yolo County Planning and Public Works Department (P&PW). Please consult the P&PW at 530-666-8775 if you believe the project will involve any of the below listed issues. The cost of permits should be included in your Application.**

*The Department of Planning, Resources and Public Works has provided the following information that may be of assistance in determining the necessity of permits.*

### **Permits Required**

Some examples of projects requiring permits are as follows:

- **Building permits** include new construction, additions, alterations, or repairs to either residential or non-residential buildings or structures. It also includes covered patios, decks over 30” above grade swimming pools, wood fences over 6’ in height or other fences over 4’ in height, agricultural buildings, re-roofing, window replacements and dry rot repair.
- **Electrical Permits** include new construction, additions, alterations, or repairs to any electrical wiring, and electrical equipment in either a residential or non-residential buildings or structures. If also includes such work as service changes, subpanels, adding outlets or lights and temporary electrical poles.
- **Plumbing Permits** include new construction, additions, alterations, or repairs of water piping, gas piping, drainage piping, water heaters, water treatment equipment, sewer replacing, solar panels and plumbing fixtures.
- **Mechanical Permits** include new construction, alterations, repairs, replacements, and/or removal of wood/pellet/gas fireplaces, inserts or stoves (not the replacement of kitchen stoves), ductwork, heating, ventilation, or air conditioning equipment (HVAC) for each structure.

**Email Planning & Public Works at: [ppw@yolocounty.org](mailto:ppw@yolocounty.org)**

# **GUIDELINES: SOUND AND LIGHT MITIGATIONS**

**2007 Application Period: November 6, 2006 through January 26, 2007**

(Mailed applications must be postmarked no later than January 26, 2007)

**These Guidelines assist in the application process for  
Individual Tribal Mitigation Fund applications.**

***Per the County-Tribe Agreement, mitigations must reduce impacts that result from the casino/hotel expansion project. Proposed mitigations must be effective in substantially mitigating an impact, meet all regulatory requirements, the price must be reasonable in light of usual and customary costs for materials and labor, and be intended primarily to lessen impacts and not enhance property value.***

## **Application process:**

*Flyers will be provided for disbursement throughout the community* The applications will be made available online at the County Tribal Webpage at: <http://www.yolocounty.org/TribalAffairs/forms.htm>

- Applications can also be obtained by calling to the Office of Tribal Affairs at 530-666-8150.
- All applications should include a street address in addition to a mailing address, if different. If you are using a P.O. Box as the contact address, remember that all mailed notifications will be sent to the P.O. Box.
- Cost estimates should include specific information as to dimensions, i.e., window sizes, number of windows, cost per window, number of doors, fence height, cost/lineal foot, position on property, etc.
- Funding for tribal impact mitigation applications is received in October. Your cost estimates should take into account the time between requesting estimate and the time the funds will be disbursed.
- Please note: applicants are advised to discuss the potential income tax implications with their tax advisor. Any added tax burdens incurred by tribal impact mitigation grant funds are the responsibility of the grantee.

## **Timelines:**

1. Questions/Comments: Staff from the Office of Tribal Affairs will be available to answer questions, hear comments on the process, and to assist in the completion of the application.
2. Staff Review: The Tribal Affairs staff will review applications for completeness and clarity. Remember: Two cost quotes, one each from two different contractors, must be included with each application.

Applicants are advised that acceptance of an application by the County-Tribe Office, recommendation by the ACTM, or approval by the Board of Supervisors does not provide permit granting or approval, if needed, from the Planning, Resources and Public Works Department. It is the sole responsibility of the applicant to secure any County permits required to complete their proposed project. Because planning/zoning permits can take some time, applicants are advised to consult with the Planning, Resources and Public Works Department as soon as possible.

3. 2007 Application Period: Applications will be accepted between **November 6, 2006 and January 26, 2007**. (Mailed applications must be postmarked no later than January 26, 2007).
4. February 12, 2007: Applications will be submitted to the Advisory Committee on Tribal Matters (ACTM) for review and scoring of applications.
5. February 26, 2007 through May 28, 2007: Applicants will be given an opportunity to speak in support of their applications before the ACTM at a scheduled meeting. Applicants will be invited by mail and email to speak in support of their application when it is considered by the ACTM.
6. May 29, 2007: ACTM submits funding recommendations to the County Administrator.
7. July 2007: ACTM recommendations as submitted to the County Administrator are incorporated into the County Administrator's Recommended Budget, which is reviewed and adopted by the Board of Supervisors at the July County Budget Hearings.
8. July, 2007: After the Board of Supervisors approval, all applicants will receive letters from the Tribal Affairs Office informing them of the outcome (approval or denial) of their application.

#### **Guidelines:**

1. **The ACTM is an *advisory* committee. It makes grant funding recommendations to the Board of Supervisors, which in turn is solely responsible for the approval and/or denial of all grant proposals.**
2. The applicant's project location must be within 200 feet of SR16. The project will be evaluated on sliding scale from 0' to 200'.
  - 10 points for up to 50 feet
  - 7 points for up to 100 feet
  - 5 points for up to 150 feet
  - 3 points for up to 200 feet
3. Proximity to other Casino impacted roads, 85B and 21A, will also be considered for mitigation funding. These projects will also be evaluated on sliding scale from 0 feet to 200 feet.
  - 10 points for up to 50 feet
  - 7 points for up to 100 feet
  - 5 points for up to 150 feet
  - 3 points for up to 200 feet
4. 2-5 points may be added on the evaluation for a project location being on or near a curve in the road, speed change or stop sign.
  - 5 points up to 50 feet.
  - 4 points up to 100 feet.
  - 3 points up to 150 feet.
  - 2 points up to 200 feet.
5. Aesthetic considerations of the project, i.e. decorative or ornate windows, will be weighed by the ACTM to determine feasibility and necessity.
6. Applications requesting privacy walls constructed of wood, steel or vegetation will be considered for grant funding. Funding may only be granted for walls to be constructed of non-masonry



materials. Consideration for an exception to this guideline must be approved by both the ACTM and subsequently the Board of Supervisors.

7. Privacy walls constructed of wood, steel or vegetation will be considered for grant funding. Funding may only be granted for walls to be constructed of non-masonry materials.. Consideration for an exception to this guideline must be approved by both the ACTM and subsequently by the Board of Supervisors.
9. Grant funding is for the specified approved amount only. Requests for increases due to increased costs will not be granted. All projects must be completed according to the figures and descriptions submitted with the application. Project costs exceeding the approved figure shall be paid by the applicant(s). (Permits information is included on Page 6 of this application.)
10. Only property owners may apply for impact mitigation funds, applications received from non-owner occupants will not be considered for grant funding.

Please note: These guidelines are compiled to assist the applicants in getting their projects completed by anticipating potential issues before they occur. Remember, tribal mitigation funds will be paid directly to you. The contractor that you select will be employed by you. Be sure that you are satisfied with the contractors work before your final payment to the contractor.