

Yolo County Housing
Yolo County, California

May 7, 2009

MINUTES

Yolo County Housing met on the 7th day of May, 2009 in regular session in its Chambers in the Erwin Meier Administration Center, 625 Court Street, Woodland, California at 2:00 p.m. Present were Commissioners Rexroad, Provenza, Thomson, Toney and Garnes. Chairwoman Thomson presided. Commissioners Chamberlain and McGowan were absent; Lisa A. Baker, Executive Director and Sonia Cortés, Agency Counsel, were present.

Agenda Item No. 1.01
Pledge of Allegiance

This meeting of the Board of Commissioners commenced with the Pledge of Allegiance.

Agenda Item No. 1.02
Approval of the Agenda

Minute Order No. 09-18: Approved the agenda for this meeting as submitted.

MOTION: Rexroad. SECOND: Garnes. AYES: Rexroad, Provenza, Thomson, Garnes, Toney. ABSENT: Chamberlain, McGowan.

Agenda Item No. 1.03
Public Comment

The Chair invited individuals of the public to make statements on matters relating to Yolo County Housing business. Ellen Riegel expressed her compliments to Brenda Lomeli for her excellent customer service and professionalism in managing the Cottonwood Meadows.

Agenda Item No. 2.01
Presentations

Presentation by Janis Holt, YCH Resource Administrator, of Safety Award to YCH for its performance in the medium-sized agency category.

The Housing Commissioners recessed to Closed Session at 2:13 p.m. on the following matter:

Conference with Legal Counsel - Existing Litigation
Government Code Section 54956.9(a)
Name of Case: Bowman and Hencier v. Yolo County, et al.
U.S. District Court, Eastern District, Case No. 2:08-CV-00498-GEB-EFB

The Housing Commissioners reconvened at 2:34 p.m. All members were present. There were no reports from Closed Session. Chair Thomson presided.

Agenda Item No. 4.01
Consent Agenda

Minute Order No. 09-19: Acted on the Consent Agenda as follows:

4.01 Approved the minutes of the Yolo County Housing meeting of April 2, 2009.

4.02 Took the following actions:

- A. Approved and authorized the Chair to sign **Resolution No. 09-07** adopting Memorandum of Understanding (MOU) between Yolo County Housing and the West Sacramento Police Department.
- B. Approved and authorized the Executive Director to sign **Agreement No. 09-08**, the MOU between Yolo County Housing and the West Sacramento Police Department.
- C. Authorized the Executive Director to implement immediately.

4.03 Received and filed the 2008 Section 8 Management Assessment Program Confirmatory Review.

4.04 Receive and file report of Employment Development Department (EDD) Audit of payroll and payments to independent contractors.

4.05 Authorized the Yolo County Housing to write off bad debts of approximately \$11,700 for the Low Income Public Housing Program and Davis Solar Housing for the eight (8) months ended February 28, 2009.

4.06 Received and filed February 2009 YCH Financial Report.

4.07 Approved the Settlement of the matter entitled Bowman and Hencier v. Yolo County et.al, and authorized the Executive Director and legal counsel to execute the settlement documents.

MOTION: Rexroad. SECOND: Provenza. AYES: Rexroad, Provenza, Thomson, Garnes, Toney.
ABSENT: Chamberlain, McGowan.

Agenda Item No. 5.01
Single Audit

Minute Order No. 09-20: Received and approved fiscal year 2007-2008 single audit for Yolo County Housing.

MOTION: Rexroad. SECOND: Garnes. AYES: Rexroad, Provenza, Thomson, Garnes, Toney.
ABSENT: Chamberlain, McGowan.

Agenda Item No. 5.02
Insurance Coverage

Minute Order No. 09-21: Took the following actions:

- A. Reviewed and approved the proposal from Housing Authority Insurance Group (HAIG) for Liability, Public Officials, Auto and Property Coverage.
- B. Authorized the Executive Director to execute coverage.

MOTION: Rexroad. SECOND: Toney. AYES: Rexroad, Provenza, Thomson, Garnes, Toney.
ABSENT: Chamberlain, McGowan.

Agenda Item No. 5.03
Davis Migrant Center
Property Improvements

Minute Order No. 09-22: Took the following actions:

- A. Reviewed the draft agreement.
- B. Approved and authorized the Chair to sign **Resolution No. 09-08** to enter into an agreement with the State Department of Housing and Community Development (HCD), Office of Migrant Services (OMS), for a \$1,000,000 grant for property improvements at the Davis Migrant Center.
- C. Approved and authorized the Executive Director to sign **Agreement No. 09-09**, subject to review and approval of said agreement by Agency Legal Counsel.

MOTION: Provenza. SECOND: Rexroad. AYES: Rexroad, Provenza, Thomson, Garnes, Toney.
ABSENT: Chamberlain, McGowan.

Agenda Item No. 5.04
Executive Director Comments

Received comments from the Executive Director, Lisa Baker, who addressed the Board of Commissioners and provided an update on the following issues:

- Announced they just received new business cards for all the Commissioners and commended F&F Multiprint for their services, and for using recycled paper. They also included the most common used phone numbers on the back of the business cards.
- Provided a brief update on the H1N1 (Swine Flu).
- Announced their Yolo County Housing properties tour starts on Monday, May 11, 2009 and invited the Commissioners to participate.

Agenda Item No. 5.05
Board of Commissioners Comments

There were no comments from the Board of Commissioners.

Adjournment

Adjourned this meeting of the Yolo County Housing at 2:56 p.m.

Helen Thomson, Chairwoman
Yolo County Housing

Ana Morales, Clerk of the Board