



2009 High School Summer Intern Program APPLICATION

Instructions: Please complete this application if you wish to be considered for the 2009 Yolo County High School Summer Intern Program. **The application deadline is Friday, May 29, 2009.** This application will be evaluated on the completeness and quality of your responses. Those students that we consider to be the best candidates for the program will be invited to an interview. Interviews are tentatively scheduled for the week of June 1.

PERSONAL INFORMATION

NAME: _____ AGE: _____

ADDRESS: _____ PHONE: _____

CITY, STATE, ZIP: _____

NAME OF HIGH SCHOOL: _____

DATE OF GRADUATION: _____

Are you a current Yolo County Resident? yes no

HOURS AVAILABLE:

From: _____ To: _____ From: _____ To: _____ From: _____ To: _____ From: _____ To: _____ From: _____ To: _____
MONDAY TUESDAY WEDNESDAY THURSDAY FRIDAY

(The Summer Intern Program is an eight-week program starting June 15 and ending August 7.)

VOLUNTEER EXPERIENCE

(Previous or Current, if any)

ORGANIZATION: _____ DATES: _____

DUTIES: _____

ORGANIZATION: _____ DATES: _____

DUTIES: _____

ORGANIZATION: _____ DATES: _____

DUTIES: _____

SKILLS AND ABILITIES
(Please check all that apply.)

Office Work:

- data entry
- filing
- typing (Estimated WPM: _____)
- mailing
- multi-phone lines
- 10-key calculator
- photocopying

Computers:

- Word
- Publisher
- Excel
- Photoshop
- web page development
- blogs
- social networking pages (i.e., Myspace, Facebook)

Maintenance:

- kennel attendant
- carpentry
- painting
- auto/small engine repair
- mowing
- planting flowers/shrubs

Foreign Language:

- speak: _____
- read: _____
- write: _____

Creative Arts:

- photography
- videography
- graphic arts

ESSAY QUESTIONS

(Please attach additional sheets if necessary.)

1. What is your career goal? _____

2. Why do you want to participate in the 2009 High School Summer Intern Program? _____

PLEASE RETURN THIS APPLICATION TO THE COUNTY OF YOLO HUMAN RESOURCES DEPARTMENT NO LATER THAN MAY 29, 2009.

You may submit your application in person or by mail to 625 Court Street, Room 101, Woodland, CA 95695, by e-mail to gina.duncan@yolocounty.org, or by fax at (530) 666-8049.

THANK YOU!!