



Yolo County Housing

Lisa A. Baker, Executive Director

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BOARD OF COMMISSIONERS

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DATE: July 9, 2009
TO: YCH Board of Commissioners
FROM: Lisa A. Baker, Executive Director
PREPARED BY: Mark Stern, Finance Director
SUBJECT: **REVIEW AND ADOPT RESOLUTION AUTHORIZING APPROVAL OF STANDARD AGREEMENT NO. 09-OMS-907 (RD) FOR THE MADISON MIGRANT CENTER LOCATED IN THE TOWNSHIP OF MADISON, YOLO COUNTY**

RECOMMENDED ACTIONS:

That the Board of Commissioners:

1. Adopt the Resolution Authorizing Approval of Standard Agreement No. 09-OMS-907 (RD) for the Madison Migrant Center located in the Township of Madison, Yolo County; and
2. Authorize the Executive Director to execute contracts and all documents pertaining to funding for FY 2009-2010.

BACKGROUND / DISCUSSION:

The YCH manages migrant centers for the Department of Housing and Community Development, Office of Migrant Services (OMS). These are funds for administering housing for migratory workers and their families at the Madison Migrant Center in the Township of Madison, County of Yolo. The contract amount for the FY 2009-2010 is \$648,209. This is \$42,000 short of anticipated needs. Staff has met to determine how best to balance this budget primarily by deferring the purchase of some needed equipment and savings between budgeted and actual insurance cost.

1. The funding request that was submitted to OMS in February asked for \$690,831.
2. The YCH will not be reimbursed for any expenses incurred until both this agreement and the state budget have been approved. Current funding for this program ended on June 30, 2009 but the contract end date is August 31, 2009.
3. Staff believes we have adequate funds in the migrant rent account to keep the facility running for several months, but must get OMS approval before the YCH can use these funds to reimburse expenses. Until the YCH receives such approval, the program will have an impact for out-of-pocket expenses of over \$50,000 per month.
4. Staff has been able, in the past, to obtain approval to use said rent receipts and, once the budget resolution is adopted and contract approved, will move forward on permission from OMS for use of rent funds.

FISCAL IMPACT:

Included in the budget are administration fees of \$58,928 earned by the YCH for the administration of this program. The Agency will be out-of-pocket an undetermined amount pending State budget approval and contract approval. Not approving the budget resolution and authorizing execution would prevent the YCH from receiving funds for this program.

CONCLUSION:

The Resolution is recommended for adoption.

Attachment: Resolution

Standard Agreement No. 09-OMS-907 (RD)

YOLO COUNTY HOUSING

RESOLUTION NO. _____

(Resolution Authorizing Adoption of Standard Agreement No. 09-OMS-907 (RD) for the Madison Migrant Center)

WHEREAS, Standard Agreement No. 09-OMS-907 (RD) (“Standard Agreement”) with the California Department of Housing and Community Development (“HCD”), will provide contract budget funds for administering housing for the migratory workers and their families at the Madison Migrant Center, Township of Madison, County of Yolo, State of California; and

WHEREAS, it is desirable and necessary that this Agreement be agreed upon between the HCD and the Housing Authority of the County of Yolo; and

WHEREAS, the term of the Standard Agreement is upon HCD approval through August 31, 2010.

NOW, THEREFORE, BE IT RESOLVED, ORDERED AND FOUND by the Board of Commissioners of the Housing Authority of the County of Yolo, as follows:

1. Each of the foregoing recitals is true and correct.
2. The attached Standard Agreement No. 09-OMS-907 (RD) between the California Department of Housing and Community Development and the Housing Authority of the County of Yolo is hereby accepted and approved with a maximum amount of \$648,209.
3. The Executive Director on behalf of the Housing Authority of the County of Yolo is hereby authorized and directed to execute Standard Agreement No. 09-OMS-907 (RD) and any other documents necessary for the implementation of Standard Agreement No. 09-OMS-907 (RD).

EFFECTIVE DATES: This resolution shall take effect and be implemented from and after the date of its adoption.

PASSED AND ADOPTED, by the Board of Commissioners of the Housing Authority of the County of Yolo, County of Yolo, State of California, this 9th day of July, 2009 by the following vote:

AYES:
NOES:
ABSENT:
ABSTAIN:

Helen M. Thomson, Chair
Board of Commissioners of the
Housing Authority of the County of Yolo

Approved as to Form:

Agency Counsel

By _____
Sonia Cortés

Attest:
Ana Morales, Clerk
Board of Commissioners of the
Housing Authority of the County of Yolo

By _____
Deputy